

POALH Board of Governors  
Meeting Minutes  
January 10, 2015

The meeting was called to order at 9:09 a.m. by President Gail Grzegorzak at the home of Bob and Bonnie Sudell, 164 South Road, Farmington. Board members in attendance were Gail Grzegorzak, Jason Griffing, Gary Petersen, Deborah Smith, Bob Sudell and Bonnie Sudell. Also attending were Ed Bader, Budget Chair and Lee Griffin, Treasurer.

Minutes: The minutes of the November 20, 2014 Board Meeting were accepted as amended.

Financial Reports

Treasurer's Report: The Treasurer's report was approved as presented.

Cash Reconciliation Schedule: Ed and Lee presented their draft of the monthly cash flow and balances report to go on the website. The Board approved the layout and December as revised. We will post the financial review from 2013-14, the approved budget and the cash flow and balances to the website. Ed will work with Lee to add an introduction, explaining what is on the website. Going forward, past reports will stay on the website and previous years will be archived. The existing financial reports will be removed from the website.

It was noted that all documents posted on the website should be in PDF format.

Tax Collector: The Board accepted Brenda Armstrong's resignation, effective the end of April. Our on-line newsletter will acknowledge her resignation. A motion was made to contract with an outside agency to support the tax collector. The motion was withdrawn. Ed Bader will get an updated proposal and scope of service from Quality Data Service. If selected, they would prepare tax bills and we would mail them. The Tax Collector would also use their system to post receipts.

Delinquent Properties: Ed has identified twenty-one (21) property owners whose tax delinquencies will probably be turned over to an attorney for collection. The attorney has a 100% collection rate. Each property owner is up to date with Town taxes. Ed's goal is to get all of the information to the attorney by the end of January.

A motion was made to appoint Ed Bader as interim tax collector. The motion was moved to remove the word "interim." The motion passed and will be effective with Brenda's date of resignation. The compensation issue was tabled.

President's Report:

LQIC:

Dredging Project: The project is 95% complete. POALH has held back the final 25% compensation until the geotube is removed and the volleyball court is restored. The information provided by Felicia will be posted on the website and the Second Beach bulletin board. The results will be available at the first Town Meeting and presented at the June Association Meeting.

The LQIC has worked with the East Haddam Lakes Association to submit a request for the upcoming Town Budget.

Board Members were encouraged to attend the Lake Hayward Lake and Watershed Management Plan Stakeholders Meeting on January 31, 2015 at 9 a.m. at the East Haddam Grange Hall.

Website Management: Gail plans to meet with Mike Trocchi on February 16 to go over layout, content, and other details of the website. There was discussion that the email newsletter does not match the format of the printed newsletter. The template for the online newsletter is Constant Contact, while Mike uses Microsoft Publisher. For the twelve weeks of summer newsletters, Jason will look into duplicating Mike's newsletter and posting it on Saturday mornings. Discussion of newsletter distribution boxes at the beaches was tabled. Board members were asked to think about the purpose of email blasts.

Public Safety: Bonnie volunteered for the role. Deb offered to assist. There is currently no job description for the Security/Public Safety role.

Spring Packet:

The parking hang tag was approved and will be ordered for inclusion in the packet. Bonnie will propose a plan for replacement tags.

The proposed bylaw revisions will be included.

There will be no Social/Recreation Calendar in the packet. The Board is still looking for someone to manage the calendar as the Events Chair and to manage Social and Recreation. Some events have been proposed by members and will be noted in the packet. Jason is still looking into the possibility of four "band and food" events, using local vendors.

Town Hall Meeting Agenda:

Gail will have an agenda for the next meeting, including dredging results and social concerns.

Committees:

Town Liaison: no report. It was noted that we need an update on Glimmer Glen, including our long term plan of having the Town take over the road. Gary and Bob will continue to pursue.

Properties: Gary reported that the stone wall at First Beach was approved and will be constructed in March if weather permits.

Peter Doyle will provide a certificate of insurance and letter ensuring repair of any damage as a result of his driving on Association property to construct a new wall for property owners on Lake Shore Drive.

The water company is using the Third Beach parking lot for equipment staging. Deb will call to request a certificate of insurance listing the POALH as an additional insured. Deb will also ask Blake to contact Gary regarding parking lot repairs.

Beach Rakers – Bob will help Gary write a contract with parental permission.

Bylaws/Rules: The "Boat" racks should be "Watercraft" racks. It is suggested that, in addition to stickers, members put their addresses on boats. Boats will be impounded November 1<sup>st</sup>.

Lattice around houses was tabled.

We will address, at a future meeting, the implications of not having a full board of nine (9) members.

Does a majority of filled seats constitute a quorum? A possible Town Hall Meeting topic is the number of members on the Board. Do we want to stay with nine?

The next meeting will be Wednesday, February 11, 2015 at 6:30 p.m. at the home of Gail Grzegorzczak, 34 Glimmer Glen, East Haddam. It will be a working dinner meeting.

The meeting was adjourned at 12:15 p.m.

Respectfully submitted,

Bonnie F. Sudell  
Recording Secretary