

POALH Board of Governors  
Meeting Minutes  
July 20, 2017

The meeting was called to order at 7:09 p.m. by President Cari Eckert at the home of Corinne Halliday, 271 Haywardville Road, East Haddam. Board members in attendance were Cari Eckert, Corinne Halliday, Gail Miers, Jason Griffing, Gary Petersen, Don Smith, Bonnie Sudell, Bill Taylor and Adam Thompson. Ed Bader, Tax Collector, Lee Griffin, Treasurer and John Eckert, Budget Committee, also attended.

Minutes: The minutes of the June 24, 2017 Board Meeting were approved as presented.

Next Meeting: The next meeting will be Saturday, August 19, 2017 at 9 a.m. at the home of Cari Eckert, exact location TBD.

Budget Committee Presentation: Ed Bader and John Eckert presented the proposed 2018-19 Budget, which had been forwarded to the Board for review before the meeting. Ed stated that the entire Budget Committee had agreed on the budget of \$204,967.00, including a \$10,000 contingency reserve, to propose to the Board. Ed stated that the goal of the Budget Committee was to establish a fair, reasonable and equitable budget that met each committee's and line items account's goals and objectives while keeping the mill rate at 4.60 mills. Ed remarked that the POALH had lost some sources of revenue, most significantly delinquent taxes, as all members were now paying their taxes. The most significant adjustment was to reduce the Capital Reserve Charge to \$3,000 from the \$25,000 proposed. As the Capital Reserve Account will have a balance of \$140,000 June 30, 2018 with no significant projects identified, the Budget Committee felt that there should be no large Capital Reserve charges until capital projects are identified and quantified.

Ed noted that we do not know what the effect of the revaluation of properties on the October 1, 2017 Grand List will be. If the Grand List goes up, we may receive some additional tax revenues but we cannot estimate any amount at this time.

There was discussion of individual line item expense allocations. The proposed LQIC budget was cut by \$2,000 from \$26,000 to \$24,000. The Events and Recreation budget was cut by 34% from \$12,100 to \$8,000. The promotional items reserve account was reduced to \$1,000 from \$5,000.

A motion was made and seconded to include the \$250 donation to the CT Federation of Lakes in the 2018-19 LQIC budget as it has a direct benefit to the POALH in the opinion of the Board. The motion passed 7-2.

A motion was made and seconded to not fund the Capital Reserves for 2018-19 in the amount of \$3,000 and to move the \$3,000 to Events and Recreation and to otherwise accept the Budget Committee's proposal for 2018-19. The motion passed 9-0 and Ed will revise the 2018-19 Budget proposal accordingly and publish it in the next newsletter and on each Beach Notice Board. Copies of the newsletter with the 2018-19 Budget will be available at each Beach's kiosk.

Ed will email each chair/person responsible for line items to provide a summary of 2016-17 activities, plans for 2017-18, and plans for 2018-19.

Strategic Planning Report: Of the projects previously identified, aerators were removed. It was also determined that no additional monies were needed for the 9 point EPA plan. Improvement and cleaning the outflows is still considered a priority.

Cari and Gary have looked into two property management companies. One company estimated \$50,000 per year and the other quoted \$35,000 per year plus hourly charges. The Board will continue to define the scope of services and interview other companies. Gary reported that the beach rakers for First and Second Beach may do some special projects also.

The lawn maintenance contract will go out to bid in the spring of 2018 for next year. Gary and Ed will be refining the bid documents.

Gail and Corinne have been working on the project of dredging specific Third Beach areas. Their first estimate to remove muck in problem areas was \$35,000. This quote does not include clean out of the outflows. They will continue to gather quotes, with the goal of asking for approval of money to accomplish the dredging and cleaning at the August 2017 Annual Meeting.

Gary commented that Beth Lunt from East Haddam had contacted him and said that the Town was willing to work with us to clean the First Beach outflows. Gary is attempting to arrange a meeting with her and others involved.

President's Message: Cari reported that there had been very high E Coli counts at First Beach after one of the heavy rains. The problem had resolved itself.

Cari reported that she had received complaints about the swim instructor not showing up for classes. She directed the callers to contact the instructor as we are not sponsoring lessons.

There was discussion on adding thermostats to the exhaust fans at the pavilion. Gary will look into it.

There was considerable discussion regarding the refrigerator in the pavilion and whether it should be repaired or not. The need for a refrigerator was explored.

Discussion was tabled to the next Board Meeting. Cari asked that each Board Member email her their thoughts on the matter.

#### Financial Reports:

Treasurer: Lee presented the 2016-17 Budget vs. Actual. He asked the Board if the Porta potty expense could be taken out of the contingency reserves for 2016-17. The Board agreed and Lee will adjust the report. It was noted that by purchasing the porta potties, we will save \$2,200 each year in rental costs.

Tax Collector: Ed reported that tax payments were coming in.

#### Committee Reports:

Properties: Gary reported that, in addition to what had already been reported at the meeting, the fencing for the porta potty at Third Beach would be installed in August. A few trees at First Beach as well as one at Second Beach would be taken down soon.

Public Safety: Bonnie will include a message in this week's newsletter to lock doors and keep valuables out of sight.

Lee will research new Beach Rules signs that are visible from the beach. It is possible that we can use two signs stored in the pavilion.

Events/Social: Cari emphasized that planning must take place now for Lake Hayward Days and that both Adam and Heather should be meeting with volunteers and putting something in the newsletter.

Don reported that he has a set of pavilion keys to be loaned to the person hosting events to facilitate preparation and cleanup.

LQIC: Corinne is reaching out to Solitude to re-negotiate our contract. She asked that we purchase three No Swimming – High Bacteria Count signs. Bonnie will order.

On-going:

Newsletter: Lee reported that the only kiosk that has needed to be refilled with newsletters has been the one at First Beach. We are continuing to reduce the number of newsletters printed.

Insurance: We are redoing the schedule of properties.

New Business:

Board Openings: Of the four Board openings, only Don Smith has indicated that he is not running again. Jason Griffing, Gail Miers and Adam Thompson all agreed to stay on the Board unless others wished to serve.

Town Hall Meeting: Cari has reviewed the bullet points from this as well as past Town Hall Meetings and will let members know what actions have been taken to address concerns in her message this week.

The meeting was adjourned at 9:55 p.m.

Respectfully submitted,  
Bonnie F. Sudell  
Recording Secretary