

POALH Board of Governors
Meeting Minutes
June 15, 2013

The meeting was called to order by Gail Grzegorzczak at 9:50 a.m. at Linda Nuzzo's house at 192 Lake Shore Drive, East Haddam. Board members in attendance were Dave Glazier, Gail Grzegorzczak, Larry Lusardi, Diane Nelson, Linda Nuzzo, Gary Petersen, Bonnie Sudell and Mike Trocchi. Also attending were Lee Griffin, Treasurer, Brenda Armstrong, Tax Collector, Ed Bader, Budget Chair and Bob Sudell and Jason Griffing, Pavilion Committee.

Minutes: The minutes of the June 1, 2013 Board Meeting were accepted as presented.

Financial Reports:

Treasurer: Lee Griffin presented his report of expenses and revenues for the 2012-2013 budget year. His report was accepted as presented.

Budget Update: Ed Bader presented a report of the 2012-2013 budget to actual reconciliation, showing an estimated surplus (or money left to spend) of approximately \$12,800. He also presented a budget revision worksheet for the 2013-2014 budget year. The Board reviewed proposed reallocations of various line items to reflect changes in insurance costs, real estate taxes, tax collection expenses, lake water quality testing costs and weed control costs. Based on better information on tax delinquencies, a motion was made, seconded and passed to reallocate expense line items.

Tax Collector: Brenda Armstrong reported on delinquencies, totaling \$38,000, and her progress collecting past due taxes to date. She will provide a list for the first newsletter of all delinquencies, including names, lake address, amount owed, years delinquent, and whether or not a lien has been placed. A motion was made, seconded and passed to apply liens after one year of delinquency. Brenda also reported that, for those members who own lots separate from lake property with cottages on them, the tax bills this year will include a line item for each lot, with taxes on those lots based on the Town's assessment. For those owning only a lot, the \$50 flat tax will be charged. Gail commended Lee, Ed and Brenda for their hard work.

Insurance: Ed Bader and Bob Sudell reviewed the policy for umbrella coverage and recommended to the Board that \$10 million be acquired. Gail will call our agent Monday morning to bind coverage.

Social: Linda and Diane reported that they have been unable to find a swim instructor certified by the Red Cross. They have found an instructor certified by the American Swim Academy, and with the Board's approval, they will hire her to teach 3 days a week, 4 hours a day, for 5 weeks, starting after July 4th. Bob Sudell will send Linda a liability waiver to be included in the first newsletter, along with a swim registration form. Global Connect will be used to advise of cancellations. A sheet will be included in the first newsletter for members to update their contact information.

Swim Lines: New buoys and swim lines will be ordered. The DEEP is not willing to make any changes to our permit. As our rafts must be in water at least 8 feet deep, the rafts might be out past the swim lines at some of the beaches.

Water Testing: Mike Trocchi reported that using the Columbia lab to test for e coli, although cost effective at \$20 per sample, was not practical, as samples needed to be tested within 6 hours of taking the sample, and the lab was not conveniently located. He is currently using a lab in Old Saybrook that costs \$39 per sample. There was discussion that we could test for e coli ourselves if we invested in a used incubator and test kits. We could test twice a week during the season, would have results in 6 hours, and, if we found a problem, we would send the samples to a lab to be certified and validate our results. A motion was made, seconded and passed to authorize the

investigation of purchase of e coli testing equipment and to authorize the purchase of such equipment, with cost not to exceed \$1,000.

Beach Signs: Jason Griffing submitted a proof of the proposed signs. The Board approved the signs as revised.

June Meeting: Logistics for the June Meeting, to be held at the firehouse, were discussed. Official notice will be posted today at the three beaches. Global Connect will be used to advise members of the change of venue.

Pavilion: Bob Sudell reported on progress to date, as well as the next steps. A report will be presented at the June meeting, highlighting progress and goals, including completion date, and opening of the tennis courts and parking lot.

Speakers: Sandy Zawistowski will speak on the Second Beach buffer project; Tim Pelton will address weed control, and a speaker will address the neighborhood watch program.

Paperwork will be available at the meeting for members to opt in for paperless Spring Packet delivery.

North End: Gary Petersen reported that Neil Murphy's girlfriend wants to donate a dock in memory of her parents. Gary will work with them to establish specs and obtain a permit. A split rail fence is proposed to define the property boundaries. The area has already been staked.

Open Space: tabled

Second Beach Electrical Meter: Bob Sudell asked the Board if he and another property owner could buy electricity from the POALH to charge their boat batteries. He offered to pay the entire cost of electricity generated by that meter. The Board had no objection.

The next Board Meeting will be Saturday, July 20, 2013 at Gary Petersen's, 76 Wildwood, time TBD.

The meeting was adjourned at 12:40 p.m.

Respectfully submitted,

Bonnie F. Sudell
Recording Secretary

Budget Attached

ACCOUNT CAPTION	2013-2014 APPROVED BUDGET	BOARD APPROVED BUDGET REVISION	DIFFERENCE	COMMENTS
INCOME				
INTEREST INCOME	\$ 1,500.00	\$ 1,500.00	\$ -	
TAX REVENUES	\$ 166,000.00	\$ 166,000.00	-	
TAX REVENUES-FINANCE INCOME	\$ -	\$ -	\$ -	
TOTAL REVENUE	\$ 167,500.00	\$ 167,500.00	\$ -	
EXPENSES				
FINANCIAL REVIEW	\$ 2,200.00	\$ 2,200.00	\$ -	
CAPITAL IMPROVEMENTS	\$ 8,000.00	\$ 2,000.00	\$(6,000.00)	
CONTINGENCY FUND	\$ 1,000.00	\$ 1,000.00	\$ -	
EVENTS	\$ 11,000.00	\$ 11,000.00	\$ -	
INSURANCE AND BONDS	\$ 18,985.00	\$ 20,985.00	\$ 2,000.00	Latest estimate from Bouvier Insurance
LAKE WATER QUALITY	\$ 100.00	\$ 1,600.00	\$ 1,500.00	Purchasing equipment & test ourselves
LEGAL FEES	\$ 1,000.00	\$ 1,000.00	\$ -	
MISCELLANEOUS	\$ -	\$ -	\$ -	
PUBLIC SAFETY	\$ 5,000.00	\$ 5,000.00	\$ -	
COMMUNICATIONS-PRINTING, POSTAGE	\$ 4,015.00	\$ 5,015.00	\$ 1,000.00	Additional Global capabilities
PROMOTIONAL ITEMS-REVENUE				
PROMOTIONAL ITEMS-EXPENSES	\$ 1,000.00	\$ 3,000.00	\$ 2,000.00	Provide room for expanded purchases
REAL ESTATE TAXES	\$ 5,000.00	\$ 8,000.00	\$ 3,000.00	Taxes on new pavilion
RECREATION -TOTAL	\$ 4,200.00	\$ 4,200.00	\$ -	
ROADS AND BEACHES	\$ 20,000.00	\$ 24,000.00	\$ 4,000.00	Outsource more tree work
SALARIES	\$ 9,500.00	\$ 9,500.00	\$ -	
TAX COLLECTION EXPENSES	\$ 1,500.00	\$ 2,000.00	\$ 500.00	More liens and other expenses of collection
UTILITIES	\$ 3,000.00	\$ 3,000.00	\$ -	
WASTE MANAGEMENT	\$ 45,000.00	\$ 45,000.00	\$ -	
WEED CONTROL	\$ 27,000.00	\$ 19,000.00	\$(8,000.00)	
TOTAL EXPENSES	\$ 167,500.00	\$ 167,500.00	\$ -	
NET	\$ -	\$ -	\$ -	