

Property Owners' Association of Lake Hayward
Spring Packet 2019



Lake Hayward in the Autumn

"A lake is the landscape's most beautiful and expressive feature. It is earth's eye; looking into which the beholder measures the depth of his own nature." ~Henry David Thoreau, Walden

Welcome to the 2019 season. This packet of information is for you to reference and keep on hand for you and your guests. Additionally, there is a copy on the Lake Hayward website Lakehaywardct.com.

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Message from your Board of Governors

By the time you receive this Spring Packet, we hope that flowers will have replaced snow and that anticipation of activities at Lake Hayward will have replaced the urge to hibernate. Your Board of Governors has been meeting monthly over the winter, planning for the summer and reviewing matters brought up at meetings. We are readdressing and will continue to readdress our Strategic Plan, as developed when Cari Eckert was President, to keep it relevant to the needs and wishes of the Association. We encourage interested members to attend our Board meetings, the dates and times of which are posted on our website Lakehaywardct.com. We have a public comment agenda item at the beginning of each meeting and have scheduled meetings during the summer months at our Pavilion to facilitate your input.

We thank the many year-round residents who have kept an eye on our beautiful lake during the winter and welcome back those who have seasonal residences. Please keep this packet handy for your reference and for others who use your cottage.

We want to particularly welcome new homeowners and urge you to take advantage of the many activities and opportunities afforded you as members of our Association. New homeowners (and those who have not already done so), please complete and return the attached Voting Registration form so that your voice may be heard at our two Association Meetings. We also encourage you to fill out and return the attached Lake Hayward Property Owner Information Sheet, as referenced in the Tax Collector's Update.

New homeowners note the information submitted by Matthew Conway pertaining to our newsletter delivery. There are three ways for you to receive our weekly newsletter: via email, hand delivered to your cottage by children of property owners Saturday mornings or picked up at one of three kiosks at the beaches. Please contact Matthew with your preference. You may change the way you receive our newsletter at any time over the summer by contacting Matthew at JWConway@cox.net. Please remember to tip the carriers if you choose to have the newsletter delivered.

Included in this packet are your new hang tag Parking Permits. Please start using them now and DO NOT THROW THEM AWAY! There is more information about the permits later in this packet.

Our newly elected Board Member Jeff Conway has taken on the role of Recreation and Events Chair, aided by Courtney Harmon and Evelyn Passan. Our preliminary calendars for June, July and August are enclosed, but we urge you to check the website, kiosks and newsletters for updates.

On behalf of the entire Board, we look forward to seeing you at the Lake.

Bonnie Sudell

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Properties

During the off season a few projects have been worked on by the properties committee:

A new Lake Hayward sign was made and put up at the north end of the lake. From the feedback we have gotten everyone seems very happy with the sign. I would like to thank Jason Griffing for having the sign made and helping to install it.

What's Planned for 2019

The remaining street signs have been purchased. They will all be installed this spring along with new sign posts.

During the early part of the spring the 3rd beach parking lot will be enlarged and asphalt millings will be put down on the parking lot similar to the 2nd beach parking lot.

A property survey was completed of the 2 right-of-ways at the north end of the Lake and the 2 reserve beaches north of 1st beach. Some of the right-of-ways are impassible and will be cleared of the trees and brush. The 2 right-of-ways will then be clearly marked for use by all members.

The tennis courts will be pressure washed before the start of the season.

In the fall the walkway at 3rd beach between the 3rd beach stairs and the parking lot will be worked on to make a better walkway between the beach and the stairs.

There will be a **work party on Saturday May 18, 2019** to put in the swim lines and rafts. Meet at 9:00am at the 1st beach parking lot.

The stone around the pavilion needs to be widened and improved. I would like to do this project this spring and summer. If anyone would like to volunteer to help with this project please call or send me an email.

Thank you to all the volunteers who have helped me.

Properties Committee: Gary Petersen, Chairman

Dredging Project

Late February marked a significant milestone in the upcoming dredging of decomposing leaf matter from the swim and boat storage area at Third Beach. After many months of negotiations with the contractor in conjunction with our legal advisors the contract for the dredging was approved by the POALH Board of Governors and signed by the Association President. Much of the negotiations involved inserting wording that provided the Association and membership with assurances against unforeseen liability and accident costs.

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With that phase of the project at an end the time has come to employ a contractor to prepare the beach for the work. This will take leveling the beach to the requirements of the dredging company. Since Third Beach is fairly level and large enough to handle the amount of decomposing leaf matter to be removed from the lake bottom it should not be too complicated. This "muck" will be pumped into permeable tubes that will sit on the beach through the winter of 2019-20 to drain out the water to a point that it becomes compacted. At that point in the spring of 2020 the tubes will be opened and the dewatered muck will be removed. After all the muck and empty tubes are removed the beach area will be returned to the condition it was prior to work.

After Third Beach work is complete the project results, costs and the amount of material removed, will be compared to the Second Beach dredging project. With this information the Association will be better informed as we move forward in years to come cleaning up the other beach swim areas.

Bill Taylor, 3rd Beach Representative

Events

See the calendar inserts in this packet and check LakeHaywardCT.com for the most up-to-date calendar information.

POALH Merchandise

Come to the June Association Meeting, Sunday June 23rd, 10:00 am, to see what's new this year!

Lake Water Quality Improvement Committee - LQIC

As always, the LQIC is busy with ongoing water quality, invasive plant species monitoring, and treatments to remediate invasive species in our water. This year we will be attempting to put a bigger spotlight on the importance of curbing runoff into our lake. This is not just a responsibility this committee will take on but one every member of the community is obliged to consider when making landscaping plans, driveway installations, caring for septic systems, and numerous other projects on their own properties.

You will see signs this year asking our residents to use fertilizer that does not add phosphorus to our water, pump septic systems every 3 years and not dump leaves in lakes and streams. In line with these goals, LQIC is in the process of hiring a limnologist to review several years of data that has been collected regarding water quality and aquatic plant life. This will give us a report card on how we are caring for our lake and to point out any trends towards any potential problems such as algae. We are also

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asking them to recommend any new protocols, policies, and/or practices that we should consider to better control any problems that may occur.

We will continue to educate our community about caring for our lake by placing articles in our seasonal weekly newsletter and twice a year in the newsletter distributed to the east shore residents. We will host at least one educational event this year and we would look forward to your attendance.

This year's weed treatment is scheduled for Monday, June 24, 2019. Please do not swim, boat, or fish on that day. Do not use lake water for drinking, cooking, or watering of livestock until the 27th, and no irrigation until the 29th. Last year's End of Year report on the lake's weed treatment can be found on our website Lakehaywardct.com. Our treatments are working and has resulted in fewer invasive weeds but we must stay vigilant. Clean your boats off if you use them in other lakes also so you don't transfer plant life to ours.

As chairperson of your LQIC, I'd like to thank the current members of this committee, along with some of the previous committee members who give up their time to volunteer. LQIC is made up of four Lake Association residents and four residents from East Shore Drive each with qualifications that are only surpassed by their commitment to keeping this lake healthy.

Thanks to you all! – Corinne Halliday

Water Testing

Regular screenings for bacteria and phosphorus occur throughout our swimming season (Memorial Day through Labor Day) in an attempt to insure a safe experience for the Association members and guests and to give us information about the condition of our lake. POALH's water collection and testing conforms to CT Department of Public Health protocol. Testing is done weekly on Tuesdays at our three beaches and is testing for E.coli, and cyanobacteria if there are obvious algae blooms. Three water samples from each beach are transported to the CT State Water Testing Lab in Middletown, CT. that day. We are contacted the next day if any of the samples are problematic and an immediate retest is taken. If those results are still a problem a beach will be closed until a future test is acceptable. An unacceptable reading at one beach does not mean the whole lake has a problem. Signs are posted so you will know. We have testing for total phosphorus and chlorophyll also performed but on a different schedule.

Secretary/Clerk

Per our Charter, members of the POALH should be registered with the Secretary-Clerk to be able to vote at meetings and referendums. We encourage you to register so that your voice may be heard.

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If you have not yet registered, please complete the enclosed **Voting Registration** form and return to me by email to secretary@lakehaywardct.com or mail to POALH, Box 230, Colchester, CT 06415. You only need to register once, not every year.

Jan DePratti, Secretary/Clerk

Parking Permits

The Association utilizes hang tag parking permits that hang from the rear-view mirror of your vehicle. This Spring Packet contains four (4) parking permits for your family and guests. These permits are registered to your property and may be moved from vehicle to vehicle. These permits replace all previous permits, including past hang tags and separate guest passes and are the only permits that will be accepted when you park on Association property. These permits expire in June of 2022.

Failure to display a parking permit in a prominent place on the vehicle will result in the vehicle being tagged or prohibited from parking at the beach parking lots. The POALH Board continues to seek a vendor who will boot or tow vehicles not displaying the current permit. Our local and State Police reserve the right to arrest those on Association property for trespassing if the current permit is not displayed.

Each owner of a residential and seasonal house or cottage and "lot only" owners will receive four (4) parking permits in this mailing. If an owner owns more than one dwelling unit, the owner is entitled to four parking permits per dwelling. Owners with extra lots are not entitled to extra parking permits.

Please remember: The parking permits are registered to your property. If a property is sold the parking permits are to be transferred to the new owner.

If new owners of a property do not receive four parking permits from the seller of the property, the Association will replace the permits at no charge, voiding the previous permits.

For all other requests for additional parking permits that have been lost stolen or misplaced, there will be a \$5.00 charge for each permit issued. The property owner must send a request to the Public Safety Chair, with a check made payable to The Property Owners' Association of Lake Hayward (POALH) for the number of permits needed (not to exceed four – at \$5.00 per permit) with an explanation of the reason for the additional permits. Mail your check to Public Safety Chair, POALH, Box 230, Colchester, CT 06415 or you can drop your request and check in the POALH mailbox at 83 Wildwood Road.

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Watercraft

Watercraft on Association property should display both your lake address and a green boat registration sticker. Properly labeled boats may be placed on the boat racks between April 1st and October 31st. Racks are available on a first come, first serve basis. Please place lighter watercraft (i.e. kayaks, aluminum canoes) on the upper racks as a courtesy to those with heavier boats. Ground level racks are intended for row boats, paddle boats and jon boats; kayaks and canoes should be placed on the multi-level racks. Please do not leave watercraft on the grass as it kills the grass and makes lawn maintenance difficult.

The POALH reserves the right to remove watercraft not in compliance.

Make note of the make, model and serial number of your watercraft and keep the information in a safe place. You will need this information to identify your watercraft in case of theft.

Please lock your watercraft. The POALH is not responsible for theft or damage to watercraft on Association property

Registration stickers will be available at Association meetings and by contacting Lee Griffin, Treasurer at treasurer@lakehaywardct.com.

Garbage Collection

All-Waste Control will collect trash and recyclables twice a week (Monday and Friday) during the summer, starting on **Monday, June 24, 2019**. The last twice a week pickup will be **Tuesday, September 3, 2019**, after which pickup will be on Fridays only. The Town of East Haddam has implemented "single stream recycling" so it is no longer necessary to separate the various recyclables into separate containers and/or put them out on separate days. All recyclables can be combined and placed into a single container and put out with your regular trash. We must recycle.

1. Glass and metal food and beverage containers (rinsed); lids go in trash (no broken glass, mugs, windowpanes, ceramics, light bulbs, mirrors, dishes or tempered glass)
2. Plastic containers #1 through #7 (rinsed); lids go in trash
3. Newspaper, magazines, cereal/pasta boxes, milk and juice cartons, junk mail (no phone books, wax or plastic-coated cardboard, soiled newspaper or magazines, books, plastic (Tyvek) envelopes)
4. Cardboard (broken down) (no wax coated boxes, soiled boxes, pizza boxes)

Garbage bags should not be left uncovered for more than one day to prevent animals getting into them. Please contact All-Waste Control at 860-873-9003 with any questions.

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Financials

As Treasurer I prepare a monthly summary of the actual monthly revenues and expenses, the checking account balance, money market and unallocated reserves that makes up the total available funds which also includes the East Shore residents' donations and funds budgeted and received from the Town of East Haddam for our Lake Associations. These reports are posted on the POALH website at www.lakehaywardct.com after Board review and approval. Throughout the year at each Board meeting the Treasurer also provides a detailed comparison of all the revenue and expenses accounts incurred with the related budgeted amounts. The Board asks each Committee chair and others responsible for specific revenue and 9 of 35 expense line items to report on the activity and the utilization of the budgeted amounts. In addition, following established policies, all expenditures over \$5,000 are required to be competitively bid unless the Board waives the bidding process. For example, the lake treatment program is a recurring vendor which the Board has waived rebidding each year. Our LQIC committee helps the Board monitor this vendor as well as the Treasurer verifying expenditures based on contracted amounts.

Treasurer@lakehaywardct.com

Lee Griffin, Treasurer

Tax Collector's Update

Tax Collections:

To date, approximately 99% of our members have paid their property taxes and we appreciate everyone's commitment to funding the Association's 2018-19 Budget.

Change of Mailing Address:

Each year we urge property owners to notify us of any change of address so we can make sure our address files are up to date. We use the property tax files of the Town of East Haddam to send property tax bills and every year we get mail returned to us because the United States Post Office cannot deliver mail to you because the forwarding address notification has expired. If you change your address, you need to notify the Town of East Haddam's Assessor's Office 860-873-5026 of that change of address and notify us of the change of address. A form to notify the Association is included in this Spring Packet of information. The Town of East Haddam Assessor's Office cannot accept address changes from us. **You must notify the Assessor's Office directly of your address change.**

Forwarding Mail in the Summer and Picking up Tax Bills in Person:

Some property owners spend their winters in other locations and spend their summers at Lake Hayward. Some property owners have had varying degrees of success in getting their mail forwarded to their Lake Hayward address on a timely basis. Some of these

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property owners would like to receive their property tax bills in person so they can pay them on time. As courtesy to these property owners, we will arrange for a time and place for property owners to pick up their bills in person. The pick-up dates will be during the week of June 24, 2019. We need to know by May 31, 2019 which property owners want to pick up their bills in person. Please send an e-mail to taxcollector@lakehaywardct.com or call me at 860-295-8769 to let me know you want to pick up your bill in person. When you pick up your bills you will need to present identification and sign a receipt.

New Property Owners:

For new property owners, please refer to the Association's web site www.lakehaywardct.com for more information on the Association's property tax procedures. There is a "Q and A" list of questions and answers to many questions new property owners have about their responsibility to pay property taxes. In summary, the Association is a municipal tax district with all the powers of a Connecticut town and/or city to levy taxes based on the taxable property of each owner. Taxes are based on the October 1 Grand List compiled by the Town of East Haddam and due and payable in one installment on July 1 with a 30 -day grace period. Any taxes not paid after the 30-day grace period are subject to a 1.5% interest charge per month until paid. If you have any questions after reading the "Q & A" on the web site, please call or e-mail me at the e-mail address or telephone number above.

Ed Bader, POALH Tax Collector

Public Safety

Please see the information regarding reflective address markers and the enclosed order form. We urge all property owners to clearly identify your residence so that police, fire and EMS responders can find you.

In addition to CPR being offered twice this summer, Pet CPR and First Aid will also be offered. Please check the website and newsletter for dates and times.

Bonnie Sudell, Public Safety Chair

Reflective Address Markers:

Firefighters, police and emergency medical responders lose precious minutes if they can't find you and sadly, many of our homes do not prominently display house numbers. Rich Harmon, one of our very own first responders, has expressed this concern at many Association meetings. We believe that we have an easy, inexpensive solution to this problem. The East Haddam Fire Department sells reflective address markers for the nominal cost of \$15 each. Two-sided, reflective on both sides; these markers are suitable for attachment to mailboxes, trees and posts. We urge you to complete the

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enclosed form to obtain your marker today. A representative from the East Haddam Fire Department will also be at our June Meeting to take orders. If emergency responders can't find you, they can't help you!

Police and Security:

We continue to work with both the East Haddam Police Department and Troop K in Colchester to provide both random patrols and presence at our events.

To discourage theft from your vehicle when on Association property, please lock it and do not leave valuables in plain sight.

We encourage all Association members to take responsibility for reporting suspicious activity to the Police. Please do not confront anyone. Call the East Haddam Police at 860-873-1226 with as many details as possible. This number will roll over to the State Police, Troop K in Colchester, if East Haddam Police are unavailable.

To report underage alcohol and drug use, call the Anonymous Tip Line at 860-873-5013.
If you see something or hear something, SAY SOMETHING!

Newsletters-2019 Summer Season



I hope that this finds you well and excited about the return of warmer days to the Lake Hayward Community. As the warm weather returns, so is the delivery of the Lake Hayward newsletter on Saturday mornings to those individuals who wish to have it delivered.

If you are new to Lake Hayward - Welcome! It's a great place to be! We have a community newsletter that you may either have delivered to your cottage on Saturday morning by one of the newsletter carriers and/or you may get it electronically. If you wish to get a paper copy delivered to your cottage, just send a quick email and let me know the address of where you would like to have the newsletter delivered.

If you have been getting the paper newsletter delivered to your cottage and want to continue to receive it, there is nothing you need to do. I have the records from last year of those people who signed up to have the newsletter delivered.

If you want to change your delivery method (either start getting it delivered or stop getting it delivered to your cottage), then please send me an email and let me know

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what you would like and the address of your cottage. Also, newsletters will also be in the kiosks that are located at each beach!

We had a **great** bunch of kids delivering the newsletters last year! If your child would like to be a newsletter carrier/substitute carrier for this year, then please send me an email as well.

As is always the case, if you have any questions, ideas or comments please let me know! Here's looking forward to seeing you soon!

Matthew Conway, JWConway@cox.net

Newsletter Submission Guidelines

Send your submissions to secretary@lakehaywardct.com. Deadline for submissions is Sunday 6 p.m. to be published in the following Saturday newsletter. Present your submission using the following formatting:

- Word document
- Garamond 10pt type • 1/2 page = maximum of 420 words
- 1 page = maximum of 840 words
- Graphics and photos in .jpg format only.
- Single space only between sentences (do not double space).

Classifieds: Will only run one week but can be resubmitted until sold

- Teenage/youth services run once with beginning and end date of availability • Community interest events or local fundraisers for charity, local fire department, etc. run once with dates
- No advertising of professional businesses or services will be allowed.

The newsletter editor and Board reserves the right to modify format, graphics or text as necessary to meet publishing guidelines. Submissions may be refused by the editor if the topic is not considered appropriate by the Board. Submissions received after the deadline will be included in following newsletter, unless voided due to time sensitive content.

Beach News

3rd Beach

Another exciting summer is quickly approaching and Third Beach along with the other POALH properties is in much need of some helping hands. The winter storms have washed a lot of sand into the water and created some impressive ditches. These will have to be filled and the beach leveled and raked. Plants are still needed for the

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garden area beside the south entrance. Walkways and the port-o-let area need sweeping out. These are just a couple of items needing attention this spring. Please lend a hand when the properties committee schedules beach clean-up day.

Third Beach has been successful in deterring waterfowl from entering onto the beach. The use of a clothesline strung from one end of the beach to the other has been very successful and will continue this year. Please help rehang the line if you are one of the last to leave the beach in the evening. Along with the high level of water in the lake through most of the summer last year and keeping the beach free of goose droppings, the water was considerably cleaner last year as proved through the weekly bacteria testing done by the Association in conjunction with the State.

Again, this year no garbage barrels will be located at Third Beach. All beach goers are to remove their trash off the beach and deposit in their own receptacles. This has proved the best way to keep the beach clean. With an increased number of children enjoying the beaches and parents supervising them we need to pick up toys, floats, umbrellas, and chairs, as the beaches are raked in the morning. Let's all keep our beaches and water clean and safe for our families.

Bill Taylor, 3rd Beach Representative

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Property Owners' Association of Lake Hayward 2019 Contacts

Board of Governors

Janet DePratti Representative at Large, water testing, Recording Secretary		860-578-5850 Jand@lakehaywardct.com Secretary@lakehaywardct.com
Jeffrey Conway Third Beach Representative, Social/Rec Chair		401-297-5602 Jeffc@lakehaywardct.com Events@lakehaywardct.com
Corinne Halliday Representative at Large, Lake Quality Chair		203-209-3352 Corinneh@lakehaywardct.com
Jason Griffing Second Beach Representative, Email alerts and announcements		Jasong@lakehaywardct.com
Neil Murphy First Beach Representative		860-463-0026
Gary Petersen Representative at Large, Properties Chair		860-324-9029 Garyp@lakehaywardct.com
Bonnie Sudell Second Beach Representative, Public Safety Chair		860-678-1392 (home) 860-836-5245 (cell) Bonnies@lakehaywardct.com
Bill Taylor Third Beach Representative		860-537-0480 Williamt@lakehaywardct.com
Adam Thompson First Beach Representative		860-214-1030 Adamt@lakehaywardct.com

Additional Contacts

Ed Bader Tax Collector, Budget Committee Chair		860-295-8769 (office) 860-214-9288 Taxcollector@lakehaywardct.com
Lee Griffin Treasurer, Assistant Secretary		860-656-6938 Treasurer@lakehaywardct.com POALH Walk-up drop box: 83 Wildwood Road
Mike Trocchi Newsletter and website		Webmaster@lakehaywardct.com
Moira Boone Promotional Items		mfboone@optimum.net
Pavilion Reservations		Treasurer@lakehaywardct.com
Connecticut Water Company		800-286-5700
All-Waste Control		860-873-9005
Resident State Trooper		860-537-7500
East Haddam Police		860-873-1226
Confidential Tip Line		860-873-5013
Correspondence and Tax Payments: POALH PO Box 230 Colchester, CT 06415		president@lakehaywardct.com taxcollector@lakehaywardct.com

P.O.A.L.H.
Voting Registration

Please email this form to secretary@lakehaywardct.com or mail to
POALH, Box 230, Colchester, CT 06415

I hereby certify that (check one):

I am an elector of the Town of East Haddam and reside within said limits of the
Association

or

I have attained the age of eighteen years and own any legal lot within said limits
which has an assessed value equal to or in excess of one thousand dollars.

Printed Name: _____

Please print legibly

Signature: _____

Association Address: _____

Secretary-Clerk

Date Approved

Ref: POALH Charter 8/15/93 Section One, Voting Rights

**IF WE CAN'T
FIND YOU
WE CAN'T
HELP YOU**



**ONLY
\$15**

MAILBOX
MARKER



East Haddam Fire Department

FEATURES

- Highly Visible Day or Night
- Reflective Material on Both Sides
- Fade Resistant, Last for Years
- Pre-drilled holes

ORDER YOUR REFLECTIVE ADDRESS MARKER TODAY

**IT MAY HELP SAVE YOUR LIFE
OR SOMEONE YOU LOVE**

To Order: Cut off order form below and mail in..

**REFLECTIVE ADDRESS MARKER
ORDER FORM**

Please complete the following information:

Name _____
Address _____
City, ST Zip _____
Phone Number _____

Address Number Requested

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Note: If your address has fewer than 5 digits, please X those boxes not used.

Mounting Preference

HORIZONTAL _____
VERTICAL _____

HORIZONTAL

**V
E
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C
A
L**



Send Checks Along With Order Form To:
East Haddam Fire Department - Attn: LT Kevin Rutty
P.O. Box 375
East Haddam, CT 06423

LAKE HAYWARD PROPERTY OWNER INFORMATION SHEET

This information is used for official Association mailings and emergency notifications only.

PLEASE PRINT LEGIBLY!

You may also email your information to us at taxcollector@lakehaywardct.com or mail this form to: POALH
Box 230 Colchester CT 06415.

Property Address: _____

Lot Only YES NO (if yes please include Lot #) _____

YEAR ROUND SEASONAL (circle one)

Additional Properties _____

Lot Only YES NO (if yes please include Lot #) _____

YEAR ROUND SEASONAL (circle one)

Deeded Property Owner Name(s): _____

Primary Email Address: _____

Alternate Email Address: _____

Primary Phone Number: _____

Alternate Phone Number: _____

Alternate Phone Number: _____

Off Lake /Winter Address/ADDRESS WHERE YOU WANT YOUR PROPERTY TAX BILL SENT (1)

Street: _____

City: _____

State: _____ ZIP: _____


- (1) IF YOU ESCROW YOUR TAXES, PURCHASED YOUR PROPERTY AND/OR HAVE MOVED IN THE LAST 18 MONTHS PLEASE PROVIDE US WITH YOUR NEW MAILING ADDRESS. YOUR BANK OR MORTGAGE COMPANY DOES NOT PROVIDE THE TOWN OF EAST HADDAM WITH YOUR NEW MAILING ADDRESS. YOUR ASSOCIATION TAX BILL (S) ARE PRINTED WITH THE ADDRESS THE ASSESSOR HAS ON FILE. WHEN IN DOUBT, GIVE US YOUR CURRENT MAILING ADDRESS AND CHECK WITH THE TOWN OF EAST HADDAM-- 860-873-5026 --ASSESSOR'S OFFICE--TO CONFIRM THEY HAVE YOUR CORRECT MAILING ADDRESS ON FILE. THIS IS YOUR RESPONSIBILITY TO UPDATE YOUR ADDRESS.

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June 2019

3/20/2019

Google Calendar - June 2019

SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	29	30	31	Jun 1
						
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
● 8:30am Fathers Day			● 7pm POALH BoD Mtg			● 5pm Ladies Happy Hour
23	24	25	26	27	28	29
● 10am POALH Assoc						
30	Jul 1	2	3	4	5	6
		● 6pm Kids Arts & Crafts	● 6pm Kid's Bingo	● 10am Bike/Wagon F		● 9am CPR Class - Bo ● 7pm Xmas in July

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July 2019

3/20/2019

Google Calendar - July 2019

SUN	MON	TUE	WED	THU	FRI	SAT
30	Jul 1	2	3	4	5	6
		6pm Kids Arts & Cre	6pm Kid's Bingo	10am Bike/Wagon F		9am CPR Class - Bo 7pm Xmas in July
7	8	9	10	11	12	13
12pm Adult Crafts -		6pm Kids Arts & Cre	6pm Kid's Bingo		6:30pm Adult Crafts	New London Sail Fest
14	15	16	17	18	19	20
New London Sail Fest Fire Truck & Ice Cream		6pm Kids Arts & Cre	6pm Kid's Bingo			9am POALH Assoc 5pm Lua 7:30pm The Coconu
21	22	23	24	25	26	27
11am Adult Crafts -		6pm Kids Arts & Cre	6pm Kid's Bingo		6:30pm Adult Crafts	10am Golf Tournam 6pm Teen Volleybal 6pm 2nd Beach Pot
28	29	30	31	Aug 1	2	3
12pm Private Reser		6pm Kids Arts & Cre	6pm Kid's Bingo		6pm Adult Crafts -1	2pm Pet CPR & Firs



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August 2019

3/20/2019

Google Calendar - August 2019

SUN	MON	TUE	WED	THU	FRI	SAT
28 12pm Private Reser	29	30 6pm Kids Arts & Crz	31 6pm Kid's Bingo	Aug 1	2 6pm Adult Crafts - 1	3 2pm Pet CPR & Firs
4 9am CPR - Bonnie	5	6 6pm Kids Arts & Crz	7 6pm Kid's Bingo	8	9 5pm Men's Night Dli	10 12pm Pasta Challer 7:30pm Dee-Lish Ba
11 11am Private Reser	12	13 6pm Kids Arts & Crz	14 6pm Kid's Bingo 7pm POALH Assoc	15	16 6pm Night at the Ra	17 7am Triathlon 7:30pm Parkway Dir
18 10am POALH Annuc 6pm Little Mr/Ms H	19 6pm Doggie Parade	20 4pm Cold Spring Fa	21 6pm Cake Walk	22 7pm Chocolate Bing	23 5pm Ladies Night D 7:30pm Karaoke	24 12pm LH Carnival 6pm Movies on the
25	26	27 6pm Kids Arts & Crz	28 6pm Kids Bingo	29	30 6:30pm Adult Crafts	31 7:30pm Savage Bro



BY-LAWS
of
THE PROPERTY OWNERS' ASSOCIATION OF LAKE HAYWARD
(POALH)

Revised August 20, 2017 by Vote of the Association

PREFACE

If there exists any contradiction between what is written in the by-laws with what is written in the charter of the POALH, the charter shall take precedence.

ARTICLE I
NAME

The name of this Association shall be the Property Owners' Association of Lake Hayward. Reference Section 1 of the charter.

ARTICLE II
LIMITS AND TERRITORY

The limits and territory of said Association shall be that part of the development known as Lake Hayward Club, located in the town of East Haddam, Connecticut, as bounded and described and divided into three districts, in Section 2 of Special Act No. 87 enacted by the 1957 Connecticut General Assembly and approved April 23, 1957. Reference Section 2 of the Charter.

ARTICLE III
OBJECTS

Deleted April 1993. Reference Section 3 of the Charter.

ARTICLE IV
MEMBERS

Deleted April 1993. Reference Section 4 of the Charter.

ARTICLE V
BOARD OF GOVERNORS

Section 1. The members of said Association shall elect from said members, a Board of Governors consisting of nine volunteer members whose duties shall be to follow and enforce the charter, by-laws, and rules and regulations of said Association. Members of the Board of Governors shall receive no compensation for duties performed as a Governor performed duties. Reference Section 4 of the Charter.

Commented [BS1]: Change "performed duties" to "duties performed as a Governor"

The nine members shall be as follows:

- a. Six (6) members for a term of two (2) years each, two from each district; three terms to expire in even years and three terms to expire in odd years.
- b. Three (3) members at large for a term of three (3) years each, one (1) term expiring each year.

Commented [BS2]: Add "each" for clarification

Section 2. At each Annual Meeting, the members of said Association shall elect, from said members, a successor for the term of three years to the member at large whose term then expires, and successors, one from each district, for the terms of two years each to the other members of said Board of Governors whose terms then expire. If a district does not have a member to elect to represent that district, then a member at large shall be elected to fill that vacancy and when the term normally expires the district shall again elect a member from said district. Reference Section 4 of the Charter.

Commented [BS3]: Global Change: "annual meeting" to "Annual Meeting" (18 times)

Commented [BS4]: Added space between words

Section 3. The members of the Board of Governors shall hold office until their successors are elected at the Annual Meeting of the Association and have been qualified unless sooner disqualified by ceasing to be owners of land within the limits of the Association or qualified electors as described in Section 1 of the Charter, or upon their removal for cause by a vote of two-thirds of the total members present and registered with the Secretary-Clerk of said Association, taken at a meeting duly warned and held for that purpose. Reference Section 1 and Section 4 of the Charter.

Commented [BS5]: Added for clarification

Commented [BS6]: Added "been" for clarification

Commented [BS7]: Remove "total"

Commented [BS8]: Added for clarification

Commented [BS9]: Added comma for clarification

Commented [BS10]: Added for clarification

Section 4. Any vacancy occurring in the membership of said Board of Governors between Annual Meetings of the Association shall be filled with another member by a majority of the remaining members of the Board of Governors until the next Annual Meeting, at which time the members of the Association shall elect, as prescribed in Article 5, Section 2, a member of the Board for the unexpired portion of the term. Reference Section 6 of the Charter.

Section 5. The Board of Governors shall elect from its members a President, Vice - President and Secretary—Clerk. Reference Section 4 of the Charter.

Section 6. Deleted April 1993. Reference Section 6 of the Charter.

Section 7. The President of said Association shall be the chief executive, shall preside over all meetings of the Association and of the Board of Governors and generally perform such duties as are customarily performed by presiding officers.

The Vice-President, in case of the absence or disability of the President, shall assume the duties of the President.

The Secretary-Clerk shall sign all warning notices, orders and by-laws and shall keep a record of all actions of the Association and of the Board of Governors.

Section 8. The Board of ~~Governors~~ may appoint an attorney at law as counsel for said Association and authorize payment to ~~him/her~~ for services rendered. The Board of Governors may appoint or employ an Assistant Secretary-Clerk to assist the Secretary-Clerk in the performance of the Secretary-Clerk's duties and a Treasurer to fulfill the Treasurer's duties as described, within the Charter and authorize payment to them for services rendered. If due to absence or illness, the Secretary-Clerk or Treasurer is unable to perform their duties, the Board of Governors may appoint or employ a substitute. Reference Section 7 of the Charter.

Commented [BS11]: Added missing word "Governors"

Commented [BS12]: delete

The Treasurer shall keep an account of all monies received and paid out and shall render a report at each Annual Meeting and at other times, at the request of a majority of the Board of Governors. Said Treasurer shall be bonded for not less than three hundred thousand dollars ~~seventy-five thousand dollars~~. Bonding fees shall be paid by the Association. Reference ~~Section 7~~ of the Charter.

Commented [BS13]: increase bonding to \$300,000

Commented [BS14]: added space between words

Section 9. At any meeting of the Board of Governors a majority of said Board shall constitute a quorum for the transaction of business.

Section 10. The President of the Board of Governors, with the advice and consent of the Board of Governors, may appoint a member of the Association, who is a user of the water company's services, to act as a liaison to the current water company.

ARTICLE VI MEETINGS AND ~~REFERENDUMS~~ REFERENDA

Commented [BS15]: Corrected pluralization of "referendum"

MEETINGS

Section 1. The Annual Meeting ~~of the Association~~ shall be held on the third Sunday in August at such time and place within said limits as a majority of the Board of Governors shall decide and warn. Reference Section 4 of the Charter.

Commented [BS16]: Added for clarification

Section 2. A meeting shall be held on the fourth Sunday in June at such time and place within said limits as a majority of the Board of Governors shall decide and warn for the purpose of discussing the current status of said Association.

Section 3. ~~Special Meetings~~ shall be called by the Board of Governors as needed or whenever a petition, signed by not fewer than twenty ~~registered~~ members, is submitted to the Secretary-Clerk. Such petition shall give a reason for requesting such Special Meeting.

Commented [BS17]: Global change: "special meeting" to "Special Meeting" (9 times)

Commented [BS18]: Added for clarification

~~Absentee ballots will be available to eligible members as defined within the by laws in the event of a Special Meeting as noted above upon written or email request to the Secretary Clerk at least 3 days prior to the scheduled Special Meeting and received by the Secretary Clerk no later than the day prior to the Special Meeting.~~

~~Absentee ballots must contain the name of the eligible member and their signature on~~

~~the ballot shall be notarized. Absentee ballots that are received after the Special Meeting will be acknowledged but will not count in the final tally. Absentee ballots shall not count toward a quorum required to conduct business.~~

Commented [BS19]: Removed as procedure impractical

Section 4. No meetings of said Association shall be held between the dates of ~~October~~ first and April first, both dates inclusive.

Commented [BS20]: Change "October" to "November"

Section 5. The Board of Governors shall meet as frequently as deemed necessary to conduct the business of the Association. The Board shall publish a schedule of its meetings ~~after the August Annual Meeting prior to the June Association meeting.~~ Notice of Board meetings will also be provided at ~~least ten (10) seven (7)~~ days in advance on the website and in the weekly newsletter during the summer. Committees shall meet at any time deemed necessary. The Board shall maintain an electronic email and document storage solution to support the safekeeping and accessibility of public records such as communications, documents, and accounting of all business and important matters of the Board and Association.

Commented [BS21]: Change to reflect current practice

Commented [BS22]: Change to reflect legal requirements

Commented [BS23]: Add "the" for clarification

Section 6. All Special or additional meetings of said Association shall be warned by the Secretary-Clerk at least ~~ten (10) seven days~~ prior to the date of the meeting by posting notices at designated areas in each district and by notice of said meeting to each member, at least ~~ten (10) seven (7)~~ days in advance. It is the responsibility of each member of said Association to notify the Secretary- Clerk of any changes in contact information. The Association contact information is:

Commented [BS24]: Change to reflect legal requirements

Commented [BS25]: Change to reflect legal requirements

POALH
P0 Box 230
Colchester, CT 06415—0230

~~lakehaywardct@gmail.com~~

Commented [BS26]: Remove: no longer used

The Annual Meeting shall be warned by the Secretary-Clerk at least ~~ten (10) seven (7)~~ days prior to the date of the meeting by posting notices at each district, in the weekly newsletter, and in the calendar of events provided each spring.

Commented [BS27]: Change to reflect legal requirements

Section 7. Forty members of said Association shall constitute a quorum for the transaction of business. Reference Section 13 of the Charter.

Section 8. In the event of failure of a quorum being present ten minutes following the time stated for a meeting, the President may cancel such meeting and any business to have been acted upon at such canceled meeting shall not be heard until the next regular June or Annual Meeting or until a Special Meeting, duly warned for that purpose, is called.

REFERENDUMS REFERENDA (vote by membership on specific questions)

Commented [BS28]: Corrected pluralization of "referendum"

Section 9. The Board of Governors shall cause a copy of notice of any referendum to be mailed by first class mail, postage prepaid, to each registered voter of the POALH at least thirty (30) days prior to the holding of the referendum at such voter's address as shown in the last compiled grand list of the POALH and voter registration records or at any later address of which the Board of Governors shall have received written notice prior to the date of mailing of the notice of referendum.

Commented [BS29]: Added for clarification

~~Absentee ballots will be available to eligible members as defined within by-laws in the event of a referendum as noted above upon written or email request to the Secretary-Clerk at least 3 days prior to the scheduled referendum and received by the Secretary-Clerk no later than the day prior to the referendum.~~

~~Absentee ballots must contain the name of the eligible member and their signature on the ballot shall be notarized. Absentee ballots that are received after the referendum will be acknowledged but will not count in the final tally. Absentee ballots shall not count toward a quorum required to conduct business.~~

Commented [BS30]: Removed as procedure impractical

**ARTICLE VII
TAXES**

Section 1. The Board of Governors shall prepare and submit to said Association, at each Annual Meeting, a budget for the following year to be voted on by the membership. Upon acceptance of the budget by the membership at the Annual Meeting in August and the subsequent finalization of the Association's October 1 Grand List by the Town of East Haddam's Assessor in January following, the Board of Governors shall establish the mil rate (not to exceed 15 mils) to fund the total Annual Budget requirements and the assessed value of real estate within the Association boundaries as determined by the Town of East Haddam, the Board shall determine the mil rate not to exceed fifteen mils on the dollar and tax amounts necessary to meet the budget requirements. The budget will be posted on the kiosks sign posts of said Association not less than ten (10) days before the Annual Meeting. The budget shall also be posted on the website and in the newsletter ten (10) days one week prior to the Annual Meeting.

Commented [jd31]: Added "following,"

Commented [BS32]: Reworded for clarification

Commented [BS33]: Added period

Commented [BS34]: Change "sign posts" to "kiosks"

Commented [BS35]: Change "It" to "The budget"

Commented [BS36]: Changed to reflect legal requirements

Commented [jd37]: Strikethrough. Reflect CT law.

~~The minimum Association tax for property owners who only own vacant lot(s) is \$50.00. The tax on a vacant lot designated as open space or having an assessed valuation that results in a tax of less than \$3.00 is waived. Reference Section 10 of the Charter.~~

Section 2. Said Association shall have the power to change such budget and rate of taxation recommended to said Board of Governors provided the rate does not exceed that set forth in the Charter. Reference Section 10 of the Charter.

Section 3. The rate of taxation so recommended by said Board of Governors shall be final unless changed by the Association at the Annual Meeting. Reference Section 10 of the Charter.

Section 4. Said Board of Governors shall appoint or employ a Tax Collector to manage the collection of such taxes. Warrants may be issued for the collection of money due pursuant to the provisions of Section 12-130 of the General Statutes. The Tax Collector shall have powers similar to those of collectors of town taxes in the State of Connecticut, although the monies shall actually be collected by the Treasurer of the Association who shall deposit the same in a depository satisfactory to the Board of Governors. Reference Section 10 of the Charter.

Section 5. Deleted April 1993.

Commented [BS38]: Change to bold font

Section 6. The Board of Governors shall have the power to abate any tax if any taxable property shall be destroyed by fire or the elements prior to the date when such tax shall become due. Reference Section 12 of the Charter.

Commented [BS39]: Change to bold font

ARTICLE III PROPERTY

Section 1. Said Association may buy, sell, lease, mortgage, hold or own such land or personal estate as its purpose may require.

Section 2. Whenever it is the opinion of the Board of Governors that any property containing a building has become neglected and run down, it shall be their duty to decide upon the desirability of purchasing said property at a fair price. This decision shall be brought before the Association as new business for approval. Upon acquisition of such property by the Board of Governors in the name of the Association, the Board of Governors or a committee appointed by the Board of Governors shall cause to be made sufficient repairs as will enhance the sale ability of such property. The necessary funds to restore the property and the market price for the eventual sale shall be determined by the Board of Governors. Prior to determining the market price or such property, including the purchase price by the Association and the sale price of the Association, the Board of Governors shall have the property appraised by ~~three~~ **two (2)** independent appraisers and shall consider their recommendations. Said appraisers shall not be members of the Association.

Commented [jd40]: Changed to reflect common practice.

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ARTICLE IX BY-LAWS, ORDINANCES AND REGULATIONS

Section 1. By-laws may only be enacted, amended or repealed as stated in the Charter. Ordinances and regulations may be enacted, amended or repealed by the Board of Governors when a vote is taken by such Board and at least two-thirds of said Board approves the proposed ordinance or regulation. Reference Section 8 of the Charter.

Section 2. No ordinance or regulation revision will take effect until thirty days after said revision has been provided to all members of the Association by the Board of Governors. Reference Section 8 of the Charter.

Section 3. Any ordinance or regulation enacted by said Board of Governors may be amended or repealed by a two-thirds vote of the registered members of said Association present at an Annual Meeting, or a Special Meeting called for this purpose. At least twenty registered Association members must request the repeal of a regulation or ordinance for its debate and subsequent vote to take place at a meeting, Annual or Special.

Commented [BS41]: Added for clarification

Commented [BS42]: Added for clarification

Commented [BS43]: Added for clarification

Section 4. A certification of the Secretary-Clerk of said Association of the mailing of any ordinance or regulation as provided for in Section 2, shall be prima facie evidence of such mailing. Reference Section 8 of the Charter.

ARTICLE X COMMITTEES

Section 1. The President with the advice and consent of the Board of Governors shall each year appoint such committees as are deemed necessary.

Section 2.-Deleted 2015.

Section 3. Each committee shall have the general supervision of all matters pertaining to their particular committee under such rules and regulations as have been approved by the Board of Governors.

Section 4.-Deleted 2015.

Section 5. The Board of Governors shall have the right to remove any member of any committee at their discretion and shall advise that member of its reasons in writing.

Section 6.-Deleted 2015.

ARTICLE XI Powers and Duties of Committees

Public Safety - This committee, with the advice and consent of the Board of Governors, shall:

1. Serve as liaison between the Association and all law enforcement agencies.
2. Sponsor public safety workshops and informational sessions as needed
3. Regulate the parking of vehicles with parking permits and passes.

Lake Hayward Days - This committee, with the advice and consent of the Board of Governors, shall:

1. Plan activities for the annual lake celebration that runs during the third week of August (from Saturday before the Annual Meeting to the following Saturday).

Recreation/Social - This committee, with the advice and consent of the Board of Governors, shall:

Commented [BS44]: Changed to reflect current practice

1. Plan and supervise recreational programs for the general welfare.
2. Plan and regulate entertainment, concerts, and celebrations.

~~Events - This committee, with the advice and consent of the Board of Governors, shall:~~

~~1. Plan and regulate entertainment, concerts, and celebrations.~~

Commented [BS45]: Combined with Recreation to reflect current practice

Properties - This committee, with the advice and consent of the Board of Governors, shall:

1. Clean, maintain, and improve Association properties, right-of-ways, beaches and docks.
2. Repair and maintain Association roads that are not state or town roads.
3. Promote the planting of trees and shrubbery and other work leading to the improvement of the general appearance of the property within the limits of said Association.
4. Work with the Town of East Haddam to maintain roads in condition to minimize the impact of roads on the lake as soon as possible in the spring.
5. Address all roads and Association property complaints.

Lake Quality Improvement Committee - This committee, with the advice and consent of the Board of Governors, shall:

1. Educate the members of said Association as to the environmental impact of various human practices and activities in order to minimize the impact of such practices and activities on the lake.
2. Establish and maintain a lake water quality monitoring program involving a systematic sampling of lake water in order to compile sufficient information for the evaluation of bacteria, nutrient and sediment levels and other factors affecting water quality.
3. Undertake actions in order to lessen the erosion of the beaches.

ARTICLE XII
Financial Review

Section 1. The President shall each year appoint a public accountant or certified public accountant who is not a member of the POALH who shall review the tax collector's and treasurer's accounts of revenue and expenditures each year for the preceding calendar year.

Section 2. The report of such public accountant or certified public accountant shall be posted on the POALH website one week prior to the Annual Meeting and read at the Annual Meeting by the Secretary-Clerk of said Association.

ARTICLE XIII
NOMINATING COMMITTEE

Section 1. The President shall each year appoint a nominating committee consisting of three members, one from each district where possible, for the purpose of selecting candidates for the successors to the members of the Board of Governors whose terms then expire.

Section 2. The nominating committee shall furnish the list of candidates for the Board of Governors to the Secretary-Clerk fifteen days prior to the date of the Annual Meeting who shall then post such candidates' names in each district at least ten days prior to the date of the Annual Meeting.

Section 3. Other nominations for the Board of Governors shall be permitted from the floor.

ARTICLE XIV
BUDGET COMMITTEE

Section 1. The President shall each year appoint a Budget Committee of four (4) members, one from each district (if possible) along with the Treasurer.

Section 2. This committee shall review the past year's budget, the current year's budget and actual spending. The committee will present its suggestion to the Board for a budget for the following year, no later than August 1 in time to be reviewed and posted at each district and on the website, 10 days before the Annual Meeting.

ARTICLE XV
ORDER OF BUSINESS

Section 1. At all meetings, except Special Meetings, of the Association, the following order of business shall be observed:

Commented [BS46]: Added apostrophe for clarification

Commented [BS47]: Added space between "budget" and "and"

1. Roll call of the Board of Governors.
2. Reading and acceptance of minutes of preceding meeting.
3. Receipt of communications.
4. Accounts payable.
5. Reports of the Board of Governors.
6. Reports of Committees.
7. Reports of Special Committees.
8. Unfinished business.
9. New business.
10. Announcements.
11. Adjournment.

Section 2. Robert's Rules of Order shall be the Association's final authority on all questions of procedure and parliamentary law not covered by the by-laws or established precedent.

ARTICLE XVI TOWN LIAISON

Section 1. The Board of Governors may appoint a member of the Board of Governors to act as liaison with the officials of the Town of East Haddam to further the interests of the Association and to maintain communication on issues affecting both parties.