

POALH Board of Governors
Meeting Minutes
January 17, 2022

The virtual meeting was called to order at 7:00 pm by Cindy Biancamano via Zoom.

Board members in attendance: Cindy Biancamano, Angela Buccheri, Hema DeSilva, Jason Griffing, Corinne Halliday, Evelyn Passan, Kathy Sabo & Phil Sabo

Board Members Absent: Dave Edgington

Association members in attendance: Lisa Hober - Bylaws Committee, Laurie Dworak & Warren Blessing

Public in Attendance: Ed Bader - Tax Collector

Minutes: *Jason Griffing made a motion to accept the minutes of the November 15, 2021, board meeting. Phil Sabo seconded. A vote was held. Angela Buccheri abstained. All other board members present agreed. (7). Corinne Halliday made a motion to accept the minutes of the January 4, 2022 executive session. Phil Sabo seconded the motion. All board members present agreed. (8).*

Public Comment: None

Financial Reports:

- **Tax Collector:** Ed Bader reported that 20 demand notices had been mailed to the delinquent property owners. Ten of those members paid their taxes. There are ten left that are unpaid. Of those ten, most of the larger ones would go to collections. Those should be collected in the next three to four months.
- **Treasurer:** Jason Griffing (interim treasurer) reported that we received an invoice from the attorney in the amount of \$561.00. Evelyn Passan confirmed that bills from Computer Connection should be sent directly to the treasurer. Angela Buccheri inquired about fundraising monies that do not show up in the Events budget in the current treasurer's report.

President's Report: Cindy Biancamano sent a plant to Linda Abel from board members who contributed personally. Mike Trocchi inquired about his stipend amount. Jason reported that stipends are now paid in two installments, one in December and one in June. Cindy received a letter from Robb Wright requesting POALH to pay for his survey. All board members feel that his request should be denied. Cindy Biancamano will send him a letter. Cindy made some phone calls regarding the treasurer position. She contacted an older gentleman in town who does bookkeeping. He feels that we should sit down and discuss what we need to do. Kathy Sabo & Jason Griffing will meet with this gentleman to get a feel for what it would cost and what it would entail. Cindy also indicated that our attorney feels that the situation with Mr. Byron needs to be put to bed by setting a date to get the stuff off of the property. Further discussion was had. We are still waiting for Mr. Byron's survey to be submitted.

Committee Reports:

- **By-Laws:** Cindy Biancamano reported that Lisa Hober and committee has been working on the by-laws. Lisa has submitted revised by-laws to Cindy for review. Cindy will forward those documents to the entire board to review and come with comments or questions at the next board meeting regarding the revisions.
- **Budget Committee:** None
- **Dam Committee:** Cindy Biancamano reported that Tim Pelton is in the process of speaking & meeting with three different companies that work on dams.
- **Events:** Angela Buccheri reported that she and Evelyn Passan have three bands and one food truck lined up for the summer. There is a new person in charge of the children's crafts. Twisted Tee's will be back to do a tie-dye event. A Place Called Hope (birds of prey) event will be held at the end of June. The events calendar will be ready to be shared with everyone in March. Please reach out to Angela Buccheri or Evelyn Passan if there is anything new that anyone would like to add to the events for this year. A chairperson will be put into place for an event before it can be added to the calendar. Jason Griffing asked who was receiving the pavilion reservations. Kathy Sabo indicated to send them to her.
- **Geese Committee:** Evelyn Passan reported that she may get a couple of cameras that pick up motion so it can be determined when the geese are present on the beaches for the spring. This will help to create a plan with Nutmeg Farms on a time of day to harass the geese. They would be disconnected in the summer. Nutmeg Farms is still scheduled to work on taking care of the nests. Evelyn reported seeing two swans on the lake.
- **Lake & Water Quality:** Corinne Halliday reported that she received a contract from Solitude for the lake treatment this year. It was a couple of thousand under what she asked for in the budget so that will enable the committee to treat the lake a little more for weeds, especially near the boat launch. Conversations will be had with DEEP to structure where the lake can actually be treated. Hopefully, a contract will be in hand by the February board meeting. Stream testing will take place again in April and/or May if the rains are very bad to verify results that were found from last year's testing. This will help us to move forward with seeing where we need to put our

energies in regards to the water that comes pouring off the land directly above the association. The bio detention basin will help to filter the water but other remedies need to be looked into regarding the water that streams down from the top of the hill. Corinne further reported the committee is in the process of generating the reports that need to be filed on behalf of the East Haddam Lakes Association to receive money from the town. There should also be some money allocated from the town for the dam. Cindy Biancamano reported that Ed Bader has requested to have access to all of our financial records regarding money spent on the lake so that he can go to the town to request money. Corinne Halliday will create a list of what specifically is needed from the treasurer to generate the reports required by the town when it is needed (June or July usually). Weekly water testing will be discussed and decided/voted upon at the February board meeting.

Bio Detention Basin: Ed Bader reported the application for the permit for the bio detention basin has been filed. It should be on the inland/wetlands commission agenda. Corinne Halliday will be the board representative regarding this project.

- **Nominating Committee:** None.
- **Properties:** Phil Sabo reported all is well.
- **Public Safety:** Discussion was had on whether or not to have a formal safety committee. It was felt that moving forward the board could decide if and when we needed police presence. The money for public safety would still be kept in the budget on a yearly basis as a line item. Angela Buccheri reminded the board that we needed to get some first aid stuff down in the pavilion. *Phil Sabo made a motion to disband the public safety committee. Evelyn Passan seconded the motion. A vote was held. Hema DeSilva abstained. All other board members present agreed (7).* Cindy Biancamano will send an email out to present committee members to let them know. Cindy Biancamano suggested that we get in contact with a paramedic to see what is needed in the pavilion for a first aid kit. Evelyn Passan will get in contact with Robert LaFrance & Nicole Howell and ask them to generate this information as they are in the medical field. .
- **Technology:** Evelyn Passan reported the migration from Outlook to Google has been completed. She advised the board that Outlook is no longer generating new emails. They will all appear in our gmail account from now on. She asked all board members to please sign into the new account. Evelyn further reported that sharing of the Google calendar and putting it on the website is being worked on. If we cannot use and share the Google calendar on the website Evelyn is requesting more people (Angela & Kathy) have access to the calendar on the website to add items as needed. Board members no longer need Evelyn to reset their password. Documents also should have been migrated. Please check if you had documents in Outlook to make sure they were moved. We also have access to Google Chat & Google Meet to use instead of zoom. Evelyn will find out if we will be able to post these types of meetings on our website. Evelyn is also checking with Computer Connection to make sure all previous emails have been migrated over to Google.

Old Business

- **Property Encroachment:** This was discussed in the president's report.
- **Voter Registration:** Kathy Sabo indicated that the attorney has advised the board to put any changes regarding voting registrations in formal writing via the by-laws versus just a board resolution. The board felt it was good to put into the by-laws the same guidelines that the Town of East Haddam uses for voter registration timelines and to encourage all association members to become voting members. We could also utilize Constant Contact to reach out to those who are not registered to vote. Kathy will come up with something to be put into the by-laws and email it to all board members for approval and input. Once the board decides what it should say it will be forwarded to Lisa Hober who is working on the by-laws.
- **Merchandise:** Nothing new to report.

New Business

- **Spring Packet:** Last year the spring packet was done all electronically which seemed to work fine and we saved a lot of money. A little postcard will be sent out again this year to members telling them to watch for an email with the spring packet attached. Cindy Biancamano will be in touch with Cari Eckert to see if she is willing to put together the spring packet again this year.
- **Treasurer's Position:** Jason Griffing will continue to send out emails to the association looking for someone to fill the position.

Next board meeting is a virtual meeting on Monday, February 21, 2022, at 7:00 pm via Zoom or Google Meet.

Jason Griffing made a motion to adjourn the meeting. Phil Sabo seconded. All board members present agreed. (8)
The meeting was adjourned at 8:11 pm.

