

**POALH Board of Governors
Meeting Minutes
November 21, 2022**

The hybrid meeting was called to order at 7:02 pm by Cindy Biancamano at 72 Ridgewood Rd., East Haddam, CT & Google Meet.
Board Members Present Virtually: Cindy Biancamano, Lynn Crisci, Hema DeSilva, Laurie Dworak, Evelyn Passan, Kathy Sabo, and Phil Sabo

Board Members Absent: Dave Edgington

Association Members in attendance in Person: Lisa Hober - Treasurer

Minutes: *Lynn Crisci made a motion to waive the reading and accept the minutes of the October 17, 2022, board meeting. Phil Sabo seconded. A vote was held. All board members present agreed (7).*

Public Comment: None.

President's Report: Cindy Biancamano reported that the surveyors will be meeting on December 2, 2022 to formulate an opinion regarding the property encroachment dispute.

Financial Reports:

- **Tax Collector:** Ed Bader was not present and did not supply a written report.
- **Treasurer:** Lisa Hober indicated that she had previously sent the reports via email to all board members. Lisa clarified payment of a bill with properties chair Phil Sabo. Lisa discussed tax receipts in her possession that she will turn over to Cindy Biancamano. Lisa also inquired about the balance of the state reimbursement of \$16,500 for the bio detention basin. Cindy will check with Corinne Halliday. Phil Sabo inquired about what happens with the leftover funds from the \$17,000 the association approved for the basketball court because he came under budget. Lisa indicated that it gets moved back to reserves.
- **Tax Collector (continued):** Cindy Biancamano stated that Ed Bader indicated he only has some documentation that correlates to the bio detention basin. The board had a discussion regarding documents which Ed Bader may or may not have in his possession regarding association involvement with the dam, grants, 3 lakes group, etc.

Committee Reports:

- **By-Laws:** Nothing to report.
- **Budget Committee:** Nothing to report.
- **Dam Committee:** Hema DeSilva asked about whether we have received anything from the engineers on this project. Cindy Biancamano reported that Tim Pelton is on top of speaking with our engineer. Hema reminded us that we have a timeline that we should be receiving something by December. Cindy Biancamano will check with Tim. Laurie Dworak asked if Cindy could reach out to Corinne Halliday to see if the water management plan is complete.
- **Events:** Kathy Sabo will start to formulate an events calendar with our mainstay events. Evelyn Passan is not doing bands. Cindy Biancamano will put another newsblast out looking for an events chairperson as well. Laurie Dworak may know someone who may be interested in chairing this committee.
- **Geese:** Evelyn Passan reported there are six geese hanging out at second beach. An area on Forest Way was discussed where geese may be nesting. Evelyn Passan reported that she will continue to collect waivers of association members that have property directly on the lake. Evelyn will try to set up a presentation following our June association meeting or sometime in May. It was suggested to get out information to all lake residents via a presentation recording or perhaps a powerpoint presentation.
- **Lake Quality:** Cindy Biancamano will ask Corinne Halliday to join us in January.
- **Nominating:** Nothing to report.
- **Properties:** Phil Sabo reported the basketball court is done. The fence on third beach is done, there just needs to be some work done on the apron. Phil is in contact with the Town of East Haddam regarding that task. Phil further reported that there were only two vessels left on the boat racks and beaches which were removed to second beach where they will stay until the spring. In the spring if they are still there they will be given away and/or disposed of. There is some garbage down by the pavilion that the trash collector did not take. Cindy Biancamano will get rid of it.
- **Technology:** Evelyn Passan reported that she has not yet canceled Angela Buccheri's email. Events and secretary used to be alias' but they are now individual emails. Evelyn has the password to events email. It was discussed that we need to have someone else be made the manager on the events shared drive before Angela's email is terminated. Evelyn will ask Angela to do that for us. Laurie Dworak reiterated that emails really need to be generic and standardized. Laurie Dworak will take over as technology chairperson. Evelyn Passan will work with Laurie during the transition. Everyone should be using Google Drive moving forward with any document that is created.
- **Water Testing:** Cindy Biancamano reported that Lisa Long is willing to do the testing in Summer of 2023.
- **Other:** Nothing.

Old Business

- **Property Encroachment:** Talked about in the president's report.

- **Bills:** Phil Sabo asked if all bills are now out of Jason & Lee's names. Lisa Hober reported that ones she knows about have been completed and she has been changing names as it comes up. She has been in conversation with Jason Griffing regarding this topic. Lisa Hober will look into getting a POALH credit card through Liberty Bank.

New Business

- **Newsletter:** The board will look into a new newsletter person as the current person may not be here and there were many mistakes last year.
- **Survey:** Hema DeSilva received an email from a professor from Western New England University asking if he could send out a questionnaire to association members regarding what they know about invasive species. Cindy Biancamano, Corinne Halliday and a few board members felt this seemed odd. Hema DeSilva talked about the possible merits of this questionnaire. Hema Delsilva will look into this request to see if it is legitimate. Kathy Sabo pointed out that we need to ask our members if they want to participate before we give out email addresses, not just assume that they do.
- **Tax Collecting:** Lynn Crisci inquired about information regarding the vendor and attorney for tax collection. Cindy will get that information to her. Lynn will move forward with going to the Town of East Haddam tax collector and introduce herself there. She will also look at updating our association members information in July when checks start to come in. Ed Bader is aware of our timeline of a December 31, 2022 transition. Lynn Crisci will put everything in writing with our vendors, etc. It was also mentioned that our accountant may have a prior spreadsheet that we can look at. The final accountant's review should be on the website. The tax collector's email will remain intact with backing it up if we can. Getting a new lawyer was also discussed but it was felt to keep our current lawyer at this time.

Phil Sabo made a motion to adjourn the meeting. Lynn Crisci seconded. A vote was held. All board members present agreed (7). The meeting was adjourned at 8:10 pm.

Next board meeting will be a hybrid meeting on Monday, January 9, 2023, at 7:00 pm at 72 Ridgewood Rd., East Haddam, CT and via a Google Meet.