

POALH Annual Meeting Meeting Minutes August 20, 2023

The meeting was called to order at 10:03 am by Laurie Dworak at POALH Pavilion, 214 Lake Shore Dr, East Haddam, CT. Board members in attendance: Lynn Crisci, Hema DeSilva, Laurie Dworak, Dave Edgington, Evelyn Passan, Kathy Sabo, & Phil Sabo

Association members in attendance: Lisa Hober – Treasurer and over 40 association members thereby constituting a quorum.

General Public in Attendance: Tim Pelton, Dam Committee Chair

Opening Remarks: Laurie Dworak indicated that upon signing in, registered voters should have received a paddle for voting on agenda items as well as a ballot for new board member voting. Please remember to return the paddles to the sign in table upon adjournment. Laurie Dworak indicated as president, stepping up from vice president in May of this year, she also carries the budget chair position. To avoid any conflict as she presents the proposed budget for 2024-25 she will step down from the president's role and Evelyn Passan, vice president, will step up and preside until the budget presentation and voting is completed. Upon completion of the budget presentation Laurie Dworak will resume as president. If anyone would like to speak today at the meeting please form a line in back of the microphone. Please limit your comments to two minutes and speak only twice on any given topic or subject. Please be kind and respectful in your comments. Please state your name and address before you speak.

Minutes: *A motion was made, seconded, and passed to accept the June 25, 2023, association meeting minutes.*

Financial Reports

- **Treasurer:** Lisa Hober reported that everything is on track. Reports have been submitted online for association members to view. The budget to actual report has been posted in the last newsletter and the last fiscal year was closed under budget. Please contact Lisa at treasurer@lakehaywardct.com with any questions.
- **Tax Collector:** Lynn Crisci thanked everyone who has paid their taxes in a timely fashion this year. There are 32 accounts that are currently still outstanding totalling about \$13,138.00 taxes still due and about \$394.00 of that is now accruing interest. If the accounts are still outstanding come December Lynn will be turning them over for collections. This year was the first year letting owner's sign up to pick up their taxes at the June meeting. That went very well this year and it will continue in the future. **Question:** Is waste management included when we pay our East Haddam taxes as well as the association taxes? **Answer:** Waste management is particularly included in your association taxes for Lake Hayward only. East Haddam and Lake Hayward association taxes are two separate entities.
- **Budget:** The presidency at this time was passed to Evelyn Passan. Laurie Dworak reported that the budget proposal was in the July 29, 2023 newsletter, it went out as a newsblast yesterday, it was posted in the kiosks and there are some hard copies being passed around today. The budget committee consisted of Bryan Smith, Lisa Sobestanovich, Keith Marvin, Laurie Dworak and Tish Magao. Expenses did go up by 2.2%. Income also went up due to an increase in the interest at the bank as well as our reimbursement from the Town of East Haddam for Lake Quality Improvement. This enabled the committee to decrease association member taxes. Waste Management does come out of the association taxes and it is budgeted for 2024-25 at \$50,000. It has steadily increased. **Question:** Why did the interest increase from \$600 to \$4,000. **Answer:** Right now we have an account at Liberty Bank that is at 3.4% interest but the committee budgeted conservatively at 3% as it could change in October. The interest is on our allocated and unallocated accounts at the bank (our reserves). The interest went from 1% to 3.4%. We are getting more interest on the same amount of money. **Question:** How much money is in our POALH account (our reserves) getting interest right now? **Answer:** Our savings account that has been allocated by the members is \$172,000. This does not mean we have \$172,000 to spend. Money already allocated is as follows: Dam - \$10,000, Dam Repair Drawings - \$21,000, LH sign at south end of lake - \$3,000, Bio Detention Basin - a little money left for a sign that needs to be put up required by DEEP. The operating budget is what we are voting on now for 24-25. As taxes come in money is put into an account and that is how the treasurer pays the bills. **Question:** What is the hospitality budget of \$1,500 for? **Answer:** Hospitality used to be embedded in the events budget. It would be used for coffee & donuts at assoc meetings, gifts for outgoing presidents, and board members to go out to dinner with spouses. It would come out of the events budget which really wasn't controlled by the events chairperson so it now has its own line item for transparency. **Question:** Can Kiddie Bingo have the extra from hospitality? **Answer:** Lynn Butler is the new events coordinator and has control over the kiddie bingo budget. **Comment:** Properties coordinator noted that his budget this past year was \$45,000 and after paying bills had \$24,000 remaining - give or take. This year there is about \$14,000 to spend after all bills are paid. Next year the

budget committee has left properties flat. There should be an increase of at least 10% - 15% automatically because things do go up. The association needs more money for properties. **Comment rebuttal:** The budget for properties for 22-23 was \$41,500. At the time the property manager requested a property improvement of \$4,000 which made that budget go to \$45,500. This year the budget is \$40,000 for 23-24 which included the beach raking stipends. The budget committee has begun taking stipends that were embedded in budgets and putting them in the proper stipend category so it is transparent. So beach raking stipends were pulled out of the properties budget this year. The total amount was about \$2,850. There was also an increase in maintenance for the bio detention basin which did increase the expenses of properties. There was about a \$2,000 increase in properties this year although it looks flat. The idea is to put money into capital reserves. All figures in the budget report were unanimously approved by committee members. If there are improvements that are required on assets there should be a strategic asset planning committee. **Question:** If properties exceed the budget doesn't the money come out of the reserves? **Answer:** Yes, in an emergency we can tap into the reserves. **Question:** Where is the \$172,000 listed on the budget? **Answer:** The \$172,000 is located on the cash flow report which is located on the website. **Comment:** The budget committee is trying to realign everything in the categories it is supposed to be for transparency. The money in the budget is adequate to do all the work. **Question:** What would properties like to do next year? **Answer:** First Beach wall is falling apart and needs attention. A walkway from pavilion to the bathrooms. To name a couple of things. **Answer:** A strategic asset management plan will help with this. **Question:** Can the board move money around after the budget is approved? **Answer:** The board does not move money haphazardly from one line item to another. But yes, this can be done within the operating budget. The board cannot go over what the association votes on for a total operating budget. **Comment(s):** There was a strategic asset plan a while back. Lynn Crisci & Phil Sabo worked on creating an asset list on an excel spreadsheet last year. The budget committee was not privy to the strategic asset list for this budget cycle. **Question:** Please clarify the money for technology vs website? **Answer:** Technology is for the modernization of electronic storage systems. The association uses Google Suites which generates a monthly charge and a McAfee bill. Website expenses are separate and are our website maintenance expenses. **Question:** What is public safety and why has it gone up and down? **Answer:** Public safety has gone down previously due to not having a police presence at our events any longer. It has gone up because we have to maintain the AEDs at each beach.

- **Motion:** Laurie Dworak moved to approve the 2024 -25 POALH operating budget for \$228,100. The motion was seconded.
- **Further Debate:** None
- **Vote:** A vote was held on the motion to approve the 2024 -25 POALH operating budget for \$228,100. There were none opposed and no abstentions. The motion to approve the budget carries.

Reports of the Board of Governors

- **President:** Laurie Dworak noted how much fun Lake Hayward Days was yesterday. Thank you to Dave Edgington, Lisa Sobestanovich and Diane Nelson. The rest of the week is jam packed with a lot of fun events. The schedule is in the newsletter. The board of governors has added a tennis/pickleball committee with Chris Popolizio as chairperson. Thank you to the board of governors for their volunteer work.
- **Secretary-Clerk:** Kathy Sabo reminded association members to return the voting paddles to the front table when the meeting is done.

Committee Reports

- **Nominating Committee:** Lisa Hober reported this year there were three defined vacancies to fill. There was a lot of activity. The committee examines all required criteria and the candidates abilities to fulfill the criteria of meeting virtually and volunteerism. The committee this year consisted of Nancy Kavanaugh, Dawn Hagensbach and Jeff Flynn. On the ballot this year is Lisa Sobestanovich for at-large representative, Julia Schiavi for third beach representative, Chris Popolizio for second beach representative, Kathy Sabo (incumbent) for first beach representative. Lisa Hober inquired if there were any nominations from the floor. There were none.
 - **Motion:** Lisa Hober made a motion to accept the ballot as presented. The motion was seconded.
 - **Vote:** A vote was held on the motion to accept the ballot as presented. There was one opposed and no abstentions. The motion to approve the ballot carries.
- **Dam:** Tim Pelton reported the timeline for regulatory approval of this project has significantly extended. **Phase One:** Deep requires that the Town be briefed on the project prior to submitting the permit application to repair the dam. Four headwalls on Town property need to be repointed and have brush removed. Install storm water catch basins on the west side of Haywardville Rd. to prevent current erosion of the headwalls. The first five feet of the western spillway and three feet of the eastern spillway are on Town property and we would like the Town to fund their prorated share of the spillway repair. **Phase Two:** In the first or second quarter of 2024 submit the DEEP permit application to repair the dam. A year ago that timeline was projected to be nine months but having a permit

within a year may be optimistic due to our recent experience with DEEP doubling their time frame to grant even our weed treatment permit. **Phase Three:** To take place in the first or second quarter of 2025. It is noted that contractors will only respond to a construction bid request after we have the DEEP approved permit to repair the dam and construction funding has been secured with authorization to spend the money. The current timeline plan for 2025 is to meet with the contractors, show them the design bid, start to get some feedback on how it is all going to work and put it together for a construction window in September of 2026 to March of 2027. We need the permit, money and permission. It is a work in progress on when we will be able to get the construction bids as it may not be able to happen until January of 2026 as contractors may not want to bid until the project is a year out due to supply chain issues, labor costs, etc. The bottom line is that the timeline has been expanded. **Question:** Was it determined that we would solicit three bids? **Answer:** Yes. **Question:** How much money did the association vote on that is set aside right now? **Answer:** In 2019/20 the membership approved \$10,000 as a repair. Going forward in 2022/23 the association voted to provide for engineered drawings, prints, permits for DEEP and the Army Corp of Engineers in the amount of \$29,500. There is a little less now as we have paid our engineer. There is about \$23,000 left. The association is still receiving \$15,000 per year that is a reimbursement from the Town of East Haddam. At this time that amount is up to \$45,000 which sits in East Haddams coffers. **Question:** Can we start a charity for the preservation/repair of the dam? **Answer:** Tim is the planning guy and the money part is left to the budget committee. **Comment:** Thanks to the dam committee for listening to the association and doing their due diligence. **Question:** Should we have the engineer do another reassessment of the dam while we wait for the work to be done? **Answer:** The last inspection was in 2019 and the committee will look at that possibility. **Question:** Is there more of an urgency to fix the dam? **Answer:** It is a maintenance item. The dam needs some maintenance as water is eroding under the western spillway. **Question:** What maintenance program do we have now to ensure that erosion will not continue? **Answer:** There is none right now. Part of this project is to establish a maintenance repair program keeping the town in the loop. **Comment:** Over the last couple of years we have been getting contributions from the east shore which is at \$15,000 right now.

- **Events:** Laurie Dworak reported that Lynn Butler is our new events chairperson. Lynn introduced herself and asked for ideas for future events. Lynn can be reached at events@lakehaywardct.com. Dave Edgington thanked everyone for coming out for food, beach games and carnival. Night at the Races is on Saturday evening.
- **Geese:** Evelyn Passan reported there are 50-60 geese flying in from the farm. She has been harassing the geese with a remote control speed boat. Members are texting her with times geese are on the beach. Now is the time for those who signed up to harass the geese with their dogs. Please remember the dogs need to be leashed and wearing their red bandana. Please reach out to Evelyn if you have a dog that would be appropriate for this committee. Evelyn asked lake front property owners to sign a waiver to go onto their property if they have not done so already. The ducks are molting at this time. **Comment:** This year has been a fantastic year with very little goose poop on the beach. Kudos to Evelyn.
- **Lake Quality:** Laurie Dworak reported there has not been a lake treatment yet due to the lack of our permit being issued because DEEP has been understaffed. The permit to treat was finally received on August 11th. The lake is scheduled to be treated by Solitude Lake Management on Monday, August 28, 2023. Signs will be posted throughout our community prior to treatment to alert residents and visitors on lake water usage and swimming timeline restrictions. Pretreatment survey is taking place on August 24th. The permit this year allows us to treat all the way up to the boat launch. There is \$15,000 in additional funds for the dam and approximately \$15,000 for our lake to help pay for lake quality expenses in the proposed Town of East Haddam budget which will be voted on on September 12th. All property owners are encouraged to vote. The committee is currently putting together a presentation to go to the Town of East Haddam to get some help in mitigating runoff from the Shugrue farm. The presentation will include mapping and stream testing results. Every home also contributes to nutrient runoff. Everyone needs to be vigilant on the health of their septic systems. The report from Northeast Aquatics will be posted on the website. The second beach garden which is DEEP approved is having weed problems. A representative from Ballek's Garden Center will be at second beach on Tuesday, August 24 at 4:00 pm to give advice. **Question:** Will the south cove be treated this year? **Answer:** The committee is keeping an eye on it. The heaviest concentration of weeds to be treated are at the boat launch and at the south end by the dam. **Comments:** Water testing has been completed every week and there has not been one beach closing this year. There are a lot of weeds in the boat launch area at second beach and a significant amount of algae. **Comment Rebuttal:** Last year was a very dry summer and not a lot of inflow to the lake from streams. This summer is different and streams have been flowing at a much higher volume. All streams were being measured for nitrogen and phosphorus then narrowed down to where some of the higher amounts were. There has been a bump up this year in nitrogen and phosphorus values in the targeted streams. Is there a corollary that triggers the algae? Not quite there yet but working on a hypothesis. In speaking with the limnologist it is better to treat the lake late than not to treat it at all. **Comment:** There was an article in a local newspaper about some things that Lake Pocotopaug had done to mitigate their algae problems like installing sponges. **Comment Rebuttal:** The committee is taking a look at perhaps putting absorbent booms at the end of the streams before they hit the lake to capture the nitrogen and

phosphorus. The jury is still out on will they work, how much do they cost and where will we put them. **Question:** With all of the DEEP delays is there a plan to apply much earlier for a permit next year so we can treat on time?

Answer: The permit that was just issued is a three year permit so next year should be on schedule.

- **Merchandise:** Christina Strachan reminded everyone that POALH members own the store. There are fees that are associated with the store and the only way to keep the store open is if the membership buys things. New logos were added to products in the store. Any logo can be customized on anything just reach out to merchandise@lakehaywardct.com for your requests. Members can also request customized lines for family events. There will be some promotions at Christmastime. New stickers will be available by Labor Day weekend. Prices of merchandise do include shipping.
- **Properties:** Phil Sabo thanked association members for alerting him to things that need attention around the lake. He thanked Dave Edgington, Gary Petersen, Peter Clark for assisting him in his duties. Trees were trimmed at first beach by the kayak racks and at second beach. Four new picnic tables were purchased from Shagbark - two for second beach and two for third beach. The third beach community chipped in and purchased a third picnic table for that area. Phil thanked Lynn Crisci, Bill Taylor, Gary Petersen, Kathy Petersen and Larry Lusardi for staining the tables. Phil asked members to please pick up debris on the beaches. Last year at the end of the season there were only two boats left on association grounds. As was done last year, if there is anything left on the beaches/racks items will be moved to the volleyball court at second beach where they will stay there until they are claimed or until next April at which time they will be given away for free or disposed of. Please grab your vessels by November 15, 2023. There was a bee problem at second beach on one of the kayaks. Phil asked members to periodically check on their vessels making sure they are upside down so water does not accumulate in them (boat racks are not made to withstand the weight) and so that critters cannot establish nests in them. There is some stuff that is on the wall that was cleaned out from the events closet that members are welcome to take for free.
Comment: It has been five years since the survey on the property boundary on Lake Shore Drive regarding encroachment. There are also right-of-ways that have been gated off and uncared for. There have been updated surveys. There needs to be a resolution. It should be brought back into public discussion. **Comment Rebuttal:** An apology was issued that this topic has been put off and that some association members have been subjected to this for so long. The board along with the new board members would like to get this settled as soon as possible. This board wants to get this resolved for everyone. **Comment:** All property values are locked up. No one can do anything. There is a shed encroaching on a right of way, there is a fence across a right of way. Where is the priority? We need to go black and white - make it absolutely or not at all. Need to choose. **Comment Rebuttal:** The board is hearing you. **Comment:** Signs and posts are still there. The amount of change that the POALH survey will create includes taking out a road and incorrect right of ways. This needs to be completely aired because now there is negotiating. It is not a negotiation. Either the surveys are accurate or they are not accurate. The Town of East Haddam has weighed in on this and do not feel they are accurate. Please put this to bed this year. **Comment Rebuttal:** That is the plan. There has been a gathering of information and bringing everyone up to speed. It is being worked on. **Comment:** There is also a gated property on Glimmer Glenn that has been brought to the attention of Properties. There are a lot of properties that are not being maintained or taken care of. **Comment:** We as an association need to keep the properties that we own as a priority. We should be able to access the roads from the right of way. Thank you for working on that. They need to be identified and clarified so they can all be used. **Comment Rebuttal:** All POALH properties are owned by the membership so it is in everybody's interest to maintain them.
- **Tennis/Pickleball:** Laurie Dworak introduced the members of this new committee. Chris Popolizio, chair; Phil Sabo, Pete Rutledge, Tom Tyrrell, Chris Tyrell and Keith Marvin, budget advisor. Chris Popolizio shared some pictures of the current tennis courts and their condition as well as other courts in various surrounding towns.. Chris reported the committee looked at quotes and to have the courts evaluated to see what was needed to get them up to good repair. There were five contractors and quotes were received from two. There was quite a bit of research into what can be done to repair the courts as opposed to replacing the courts. Replacing the courts is much more money. The cracks that are on the courts are about one inch wide. All the cracks were measured and mapped out. There is about 250 feet length of cracks on the court about an inch wide. Tennis courts require an acrylic patch which is conducive to filling one inch cracks which will expand and contract with the temperatures. The scope of the work would be to resurface and repair. This would entail fixing the cracks, resealing the courts and then repaint the lines with the texture. The committee looked at courts in several other towns. Chris specifically discussed the tennis courts in the Town of East Haddam which have boundaries that are green and tennis courts that are a dark blue. The tennis court lines are white and the pickleball lines are a bright blue.. This is the agreed upon scheme (color combination) the committee has chosen. Pickleball courts are smaller than tennis courts so you can actually get four pickleball courts on two tennis courts. The committee asked for six quotes and they heard back from two. Out of the two they had one contractor they were happy with after getting competitive quotes. This contractor does this type of work and his workmanship has held up over time. The

committee will be asking for volunteers to clean out all the cracks by pressure washing and blowing them out. This will get it ready prior to filling the cracks. Our courts have not been maintained. The 250 feet of linear cracks that are an inch wide are structural cracks that need to be dealt with now. If they get greater than an inch the structural issue would be such that we would have to replace the court. The replacement court is significantly more than just resurfacing. There were two quotes. One was for \$30,000 with sweat equity built into it cleaning out the cracks.. The other quote was for \$36,000. **Question:** It is my understanding that the preferred contractor is from Vermont and that if you work with him volunteers will do the prework. After this is done will you be looking for some sort of a maintenance schedule going forward so we do not have to go through an emergency repair again? **Answer:** Phase One was to look at what we need to do to get the courts in good repair. Phase Two the committee will continue to meet. This project comes with a two year guarantee. There will be annual maintenance to fix superficial cracks about every other year. Even after 10 or 15 years the color starts to fade. **Comment:** This is an asset that needs repair and could turn into a liability. Money has been being saved with the dam in mind but the timeline for that is unknown and the timeline for this project seems immediate. It makes sense to spend the money on this and to save for future assets. **Question:** How many tennis courts are there and how many pickleball courts are there? **Answer:** The courts are integrated. The two tennis courts will remain the same but they will be blue as opposed to everything being green. The blue color with the white lines will be good for tennis. There will be a time when pickleball and tennis players can play at the same time. The committee is also working on creating a schedule for players. Safety will be taken into consideration so players are not bumping into each other. There will be norms set up for play such as when a ball goes into another court everyone stops play. The committee is not interested in creating dividers between the courts as that will most likely cause more injury. The committee is also creating rules for players to follow so everyone gets a chance to play. Anyone interested in helping set up these guidelines please contact Chris Popolizio or Pete Rutledge. **Question:** Wouldn't it be prudent to spend a little more money and have the contractor do the cleaning out of the cracks so that it is covered under warranty? **Answer:** The other contractor that a quote was received from had no warranty. The one that does this type of work does give a two year warranty. The work volunteers are doing to remove the dirt from the cracks will be looked at by the contractor to make sure it is accurate and he is comfortable with it before the cracks are filled. **Comment:** It is very difficult to get contractors to come out and bid on this project as they are so busy. **Comment:** Regarding the rules that are being generated please make sure that they are posted for everyone to clearly see as there are quite a bit of renters that may not be aware of policy. **Comment Rebuttal:** The committee will definitely post signage.

- **Motion:** *Chris Popolizio made a motion to refurbish our Tennis and Pickleball courts to include two tennis and four integrated Pickleball courts. We are asking for a not to exceed dollar amount of \$33,000 so the committee can have those funds to accomplish this work. The motion was seconded by Keith Marvin*
- **Vote:** *A vote was held on the motion to refurbish our Tennis and Pickleball courts to include two tennis and four integrated Pickleball courts. We are asking for a not to exceed dollar amount of \$33,000 so the committee can have those funds to accomplish this work. There were three opposed and no abstentions. The motion carries.*

After the vote there was a further question. **Question:** Is the \$33,000 coming out of funds or is it an assessment? **Answer:** It is not an assessment. We are asking the board to put an accrual together not to exceed \$33,000. It will come out of the reserves.

Old Business

- None

New Business

- **AirBnb Petition:** Bill McKane brought forward a petition hereby requesting that a special meeting be held within 14 days with regards to Airbnb's in our community. Bill noted the meeting was to voice and discuss concerns and give input to help the board with gathering all information and sharing actual incidents, encounters with renters that have occurred and the possible bylaw violations, insurance ramifications to our policy and the possible effects of overloading the septic systems might have on our lake and our community. All association members have a right to be heard and involved in the decision making process. The meeting would be a fact gathering input meeting for everyone. Members do not want to be in the same spot next year at the year end meeting with nothing having been done but more homes being used as Airbnb's with no participation in the association just using the amenities. The petition was presented to the Secretary of the association to uphold article six, meetings and referendums, section three of the bylaws which is your duty as board members. Section three of the POALH bylaws was read out loud by Bill. Laurie Dworak thanked Bill for bringing forth the petition. She further indicated there are a lot of legalities involved around this topic. This topic is in the forefront and will be addressed by the board. We have the petition. Examples were given by various members regarding inappropriate conduct by renters.

- **Third Beach Rep:** It was asked for the new third beach representative (Julia Schiavi) to introduce herself. Inquiries were made regarding her participation at third beach in relation to where she actually lives at the lake not being in the third beach community. It was commented that the third beach representative should come and get to know the people in that area. Lisa Hober, nominating chair, indicated that it is preferable that a beach representative be in that district but there are no clear lines delineating the three districts. Volunteers are hard to get. The decision to ask Julia to serve as third beach representative is because she is active in that community. It was also noted that a beach representative is available to the membership by email.
- **New Board Member:** Julia Schiavi, new board member introduced herself. She stated that she is passionate about the topics of the Airbnb's and the right of way issues with our boundaries.
- **New Development: Question:** Does the board have any comments about or involvement with the anticipated development across the lake on Lake Hayward Road which will be voted on by the Town of East Haddam this coming week with regard to if it will have any effect on the quality of the lake and the assumption that would be able to use the facilities here at the lake. **Answer:** An association member who was present at the East Haddam meeting regarding this development noted that there were a good amount of people present who spoke out against the impact the development would have on the lake. The development does not fall in the boundaries of the association so association amenities would not be able to be used. There was also concern at the meeting about the entrance roads to the new development being a safety issue along the curve. The lake quality committee has been following this development pretty closely. There will be two roads entering the development with each road having six cluster cul-de-sac housing. LQIC is confident in Chatham Health putting in septic tanks by today's code. The issue will come from stormwater runoff. It is unsure where the runoff will be and there is talk of a bio detention basin. Hopefully more will be learned at the public hearing on August 22nd. Information can be found on the public zoning website for the Town of East Haddam on the plot plans. The development will be able to use the public boat launch but not association amenities such as the beaches, etc. **Comment:** The wetlands commission has initially denied the project. The wetland commission meeting this past Tuesday approved the August 14, 2023 plans. It was noted that members should be heard by attending town meetings or by writing to your town officials.
- **Newsletter:** Members love the new newsletter format. Thank you to Gary Cohen.
- **Review Requests:** One member asks the board to review three major topics: 1-Airbnb rentals; 2-Financial policies; 3-Contract procurement. The member went onto list the following: Term limits for the board; Not more than one board member from an individual house.
- **Thank Outgoing Board Members:** Laurie Dworak thanked Hema DeSilva for his service on the board.

A motion was made, seconded and passed to adjourn the meeting.
The meeting was adjourned at 12:31 pm.